

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 9/26/2018

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Grants approval for a Lease Agreement at 4685 Peoria Street to State of Colorado Department of Motor Vehicles.

3. Requesting Agency: Department of Finance / Division of Real Estate

4. Contact Person:

| | |
|---|---|
| Contact person with knowledge of proposed ordinance/resolution | Contact person to present item at Mayor-Council and Council |
| Name: Lisa Lumley | Name: Lisa Lumley |
| Email: lisa.lumley@denvergov.org | Email: lisa.lumley@denvergov.org |

5. General description or background of proposed request. Attach executive summary if more space needed:

5-year lease agreement of approx. 2,583 square feet at 4685 Peoria Street (Arie P. Taylor building). Tenant is State of Colorado Department of Motor Vehicles.

6. City Attorney assigned to this request (if applicable):

Jo Ann Weinstein

7. City Council District:

District 8, Chris Herndon

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: BR18 1146

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name: *State of Colorado*

Contract control number: *FINAN-201841987*

Location: *Arie P. Taylor building, 4685 Peoria St.*

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

5 years: February 1, 2018 through June 30, 2023

Contract Amount (indicate existing amount, amended amount and new contract total):

| <i>Current Contract Amount</i> | <i>Additional Funds</i> | <i>Total Contract Amount</i> |
|--------------------------------|-------------------------|------------------------------|
| <i>(A)</i> | <i>(B)</i> | <i>(A+B)</i> |
| <i>\$356,531.49</i> | <i>\$0</i> | <i>\$356,531.49</i> |

| <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
|------------------------------|-------------------|------------------------|
| <i>October 1, 2019</i> | <i>N/A</i> | <i>June 30, 2023</i> |

Scope of work:

Provide general office space with regular visitation from the general public for the purpose of driver licensing and related services.

Was this contractor selected by competitive process? *No* **If not, why not?** *Vendor is current tenant of building.*

Has this contractor provided these services to the City before? Yes No

Source of funds:

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? *None*

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: **BR18 1146**

Date Entered: _____