

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 2-11-19

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with Westover Corporation, in the amount of \$600,000.00 for a term of 5 years

3. Requesting Agency: Denver Public Library

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Melissa Bordwine	Name: Melissa Bordwine
Email: mbordwine@denverlibrary.org	Email: mbordwine@denverlibrary.org
Phone: 720-865-2027	Phone: 720-865-2027

5. General description or background of proposed request. Attach executive summary if more space needed:

Westover Corp. provides support, software updates and equipment maintenance for the access control systems and CCTV equipment located at various DPL locations throughout the City. Westover is the only licensed representative in the State of Colorado authorized to provide service for this equipment.

6. City Attorney assigned to this request (if applicable):

Steve Hahn

7. City Council District:

All districts

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: RR19 0150

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Professional Services

Vendor/Contractor Name: Westover Corporation

Contract control number: 201845898

Location: Denver Public Library

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

January 1, 2019 through December 31, 2023

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$600,000.00		
<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

Scope of work:

Westover Corp. provides support, software updates and equipment maintenance for the access control systems and CCTV equipment located at various DPL locations throughout the City.

Was this contractor selected by competitive process? No **If not, why not?** Westover is the only licensed representative in the State of Colorado authorized to provide service for this equipment.

Has this contractor provided these services to the City before? Yes No

Source of funds: General Fund

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? There are no subcontractors

To be completed by Mayor's Legislative Team:

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Date Entered: _____