

## AMENDATORY AGREEMENT

**THIS AMENDATORY AGREEMENT** (“**Agreement**”) is made and entered by and between the **CITY AND COUNTY OF DENVER** (the "**City**"), a municipal corporation of the State of Colorado, and **HANDPRINT ARCHITECTURE INC.**, (the "**Consultant**"), a Colorado corporation, whose address is 1575 Vine St, Denver, CO 80206, US.

### RECITALS:

**WHEREAS**, the Parties entered into an Agreement dated July 14, 2023 (the “**Agreement**”) to provide architectural and engineering services; and

**WHEREAS**, the Parties now wish to amend the Agreement to extend the Term, increase the Maximum Contract Amount and to make such other amendments as are herein set forth.

**NOW THEREFORE**, in consideration of the premises and the Parties’ mutual covenants and obligations, the Parties agree as follows:

1. **Exhibit B** is hereby deleted in its entirety and replaced with **Exhibit B-1, Rates**, attached and incorporated by reference herein. All references in the Original Agreement to **Exhibit B** are changed to **Exhibit B-1**.

2. Section 2.07 (j) of the Agreement, entitled “Schematic Design or Planning Phase”, Subsection (1), is amended to read as follows:

“(j) Schematic Design or Planning Phase:

(1) The Consultant shall begin work on the Schematic Design or Planning Phase of each project unless written notice to discontinue work on such phase is received from the Project Manager.”

3. Section 2.07 (k) of the Agreement, entitled “Design Development Phase”, Subsection (1), is amended to read as follows:

“(k) Design Development Phase:

(1) The Consultant shall begin with work on the Design Development Phase of each project unless written notice to discontinue work on such phase is received from the Project Manager.”

4. Section 2.07 (I) of the Agreement, entitled “Construction Documents Phase”, Subsection (1), is amended to read as follows:

“(I) Construction Documents Phase:

(1) The Consultant shall begin with work on the Construction Documents Phase of each project unless written notice to discontinue work on such phase is received from the Project Manager. The City’s review of the Design Development Documents, or the City’s failure to object to any element thereof, shall not relieve the Consultant of any liability for any defaults, deficiencies, errors or omissions therein.”

5. Section 3 of the Agreement, entitled “**COMPENSATION, PAYMENT, AND FUNDING**”, Subsection 3.05 (a) entitled “**Maximum Contract Amount; Funding**”, is amended to read as follows:

“**3.05 Maximum Contract Amount; Funding.**

(a) It is understood and agreed by the parties hereto that payment or reimbursement of all kinds to the Consultant, for all Work performed, which includes all categories selected under this Agreement, shall not exceed **SEVEN MILLION THREE HUNDRED NINETY THOUSAND SIX HUNDRED FORTY-FIVE DOLLARS AND FIFTY CENTS (\$7,390,645.50)**. In no event shall the maximum payment to the Consultant, for all work and services performed throughout the entire term of this Agreement exceed the contract maximum amount set forth above.”

6. Section 4 of the Agreement, entitled “**TERM AND TERMINATION**”, Subsection 4.01 entitled “**Term**”, is amended to read as follows:

“**4.01 Term.** The term of this Agreement shall commence on July 14, 2023 and expire, unless sooner terminated on July 13, 2028 (“**Term**”). The Consultant shall complete any task orders in progress as of the expiration date of this agreement and the term will extend until the work is completed or earlier terminated by the Director.”

7. A new Subsection 6.29 entitled “**Value Engineering**”, is hereby being added to the Agreement to read as follows:

“**6.29 Value Engineering.** Prior to the completion of the Bidding Phase, the Consultant will lead the exercise to reduce costs by preparing a list of substitutions that can be accepted by the City to bring the project back into budget if there is a budget shortfall.”

8. A new Subsection 6.30 entitled “**Compliance with Denver Wage Laws**”, is hereby being added to the Agreement to read as follows:

“**6.30 Compliance with Denver Wage Laws.** To the extent applicable to the Consultant’s provision of Services hereunder, the Consultant shall comply with, and agrees to be bound by, all rules, regulations, requirements, conditions, and City determinations regarding the City’s Minimum Wage and Civil Wage Theft Ordinances, Sections 58-1 through 58-26 D.R.M.C., including, but not limited to, the requirement that every covered worker shall be paid all earned wages under applicable state, federal, and city law in accordance with the foregoing D.R.M.C. Sections. By executing this Agreement, the Consultant expressly acknowledges that the Consultant is aware of the requirements of the City’s Minimum Wage and Civil Wage Theft Ordinances and that any failure by the Consultant, or any other individual or entity acting subject to this Agreement, to strictly comply with the foregoing D.R.M.C. Sections shall result in the penalties and other remedies authorized therein.”

9. As herein amended, the Agreement is affirmed and ratified in each and every particular.

10. This Amendatory Agreement will not be effective or binding on the City until it has been fully executed by all required signatories of the City and County of Denver, and if required by Charter, approved by the City Council.

**[THE BALANCE OF THIS PAGE IS INTENTIONALLY LEFT BLANK;  
SIGNATURE PAGES FOLLOW.]**

**Contract Control Number:** DOTI-202582208-01 [202368008-01]  
**Contractor Name:** Handprint Architecture Inc

IN WITNESS WHEREOF, the parties have set their hands and affixed their seals at Denver, Colorado as of:

**SEAL**

**CITY AND COUNTY OF DENVER:**

**ATTEST:**

By:

\_\_\_\_\_

\_\_\_\_\_

**APPROVED AS TO FORM:**

**REGISTERED AND COUNTERSIGNED:**

Attorney for the City and County of Denver

By:

By:

\_\_\_\_\_

\_\_\_\_\_

By:

\_\_\_\_\_

**Contract Control Number:**  
**Contractor Name:**

DOTI-202582208-01 [202368008-01]  
Handprint Architecture Inc

By: <sup>Signed by:</sup> Tom Wuertz  
44DC6DAC70A54A8...

Name: Tom wuertz  
(please print)

Title: PRINCIPAL  
(please print)

ATTEST: [if required]

By: \_\_\_\_\_

Name: \_\_\_\_\_  
(please print)

Title: \_\_\_\_\_  
(please print)

## **Exhibit B-1**

### **Rates**



Prime Consultant: Handprint Architecture, Inc

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The additional expenses of the Consultant reimbursable by the City shall include:

1. Actual cost of reproduction of drawings and specifications requested by the City.
2. Travel/transportation costs shall not be reimbursable by the City for Prime Consultant.

The Consultant will be required to submit a complete list of pricing reimbursable items.

**Actual Costs**

Large Format B&W Bond – First Set	\$ 0.09 per square foot
Large Format B&W Bond – Additional Sets	\$ 0.06 per square foot
Smart Color - B&W - First Set	\$ 0.09 per square foot
Smart Color - B&W - Additional	\$ 0.06 per square foot
Smart Color - Lines - First Set	\$ 0.20 per square foot
Smart Color - Lines - Additional	\$ 0.18 per square foot
BW Copies 8.5" x 11"	\$ 0.05 per image
BW Copies 11" x 17"	\$ 0.10 per image
Digital BW Print 1 <sup>st</sup> Out 8.5" x 11"	\$ 0.06 per image
Digital BW Print 1 <sup>st</sup> Out 11" x 17"	\$ 0.12 per image
Color Prints 8.5" x 11" (First Set) 24# Text	\$ 0.65 per image
Color Prints 11" x 17" (First Set) 24# Text	\$ 0.85 per image
Color Prints 12" x 18" (First Set) 24# Text	\$ 1.15 per image
Color Copies 8.5" x 11" 24# Text	\$ 0.55 per image
Color Copies 11" x 17" 24# Text	\$ 0.75 per image
Color Copies 12" x 18" 24# Text	\$ 1.05 per image
Color Prints 8.5" x 11" Premium Text	\$ 0.65 per image
Color Prints 11" x 17" Premium Text	\$ 0.85 per image
Color Prints 12" x 18" Premium Text	\$ 1.15 per image
Color Prints 8.5" x 11" Cover	\$ 0.85 per image
Color Prints 11" x 17" Cover	\$ 1.25 per image
Color Prints 12" x 18" Cover	\$ 1.35 per image
Small Format Scan – BW	\$ 0.10 per image
Color Scan up to 11" x 17"	\$ 2.00 per image
LF Document Scan – BW	\$ 1.00 per sheet
Digital Processing	\$ 0.25 each



## REIMBURSABLE EXPENSES

Sub: Three Sixty Engineering, Inc. (DBA 360 Engineering)

The additional expenses reimbursable by the City shall include the actual cost to reproduce drawings and specifications requested by the City. Travel/transportation costs shall not be reimbursed by the City for Primes.

### Actual Costs

<u>Item</u>	<u>Charge Rate</u>
Copies (8 1/2 x 11")	\$ <u>0.10</u> / each
Copies (8 1/2 x 14")	\$ <u>0.10</u> / each
Red-line copies	\$ <u>0.75</u> / S.F.
Reproducibles	\$ <u>1.50</u> / page

**SUB TEAM MEMBERS**

Sub: BASELINE ENGINEERING CORP.

List **ALL** potential personnel titles/classifications that may be utilized under the contract and their respective hourly rate. Do not list names of personnel, only titles (i.e. Project Manager). Provide additional sheets as necessary.

Title/Classification	Responsibilities	Rate/Hr.
Eng Division Manager		\$235
Senior PM		\$218
Project Manager, PE		\$198
Project Engineer, PE II		\$174
Project Engineer, PE		\$154
Project Engineer, EIT		\$143
Staff Engineer/Designer III		\$138
Staff Engineer/Designer II		\$128
Staff Engineer/Designer		\$121
CAD Tech		\$118
Administrative		\$94
Senior Survey Manager, PLS		\$235
Survey Manager, PLS		\$200
Survey Project Manager		\$185
Chief Surveyor, PLS		\$175
Survey Tech II		\$95
Survey Tech I		\$82
Survey CAD Tech II		\$128
Survey Crew (2 man)		\$215
Survey Crew (1 man)		\$185
Survey Truck		\$32

The City will not compensate for expenses such as postage, mileage, parking, or telephone costs. Reproductions, if requested by the City, shall be reimbursed at actual cost if approved in advance by the Project Manager. Reproductions requested by the City such as end-of-phase reports, drawings, bid documents, record drawing reproductions, etc. are not included in the hourly rates will be itemized as a not-to-exceed expense, and will be reimbursed at actual cost.

**REIMBURSABLE EXPENSES**

Sub: \_\_\_\_\_

The additional expenses reimbursable by the City shall include the actual cost to reproduce drawings and specifications requested by the City. Travel/transportation costs shall not be reimbursed by the City for Primes.

**Actual Costs**

<u>Item</u>	<u>Charge Rate</u>
Copies (8 1/2 x 11")	\$ _____ / each
Copies (8 1/2 x 14")	\$ _____ / each
Red-line copies	\$ _____ / S.F.
Reproducibles	\$ _____ / page



**REIMBURSABLE EXPENSES**

Sub: Elevation Consulting Group, Ltd.

The additional expenses reimbursable by the City shall include the actual cost to reproduce drawings and specifications requested by the City. Travel/transportation costs shall not be reimbursed by the City for Primes.

**Actual Costs**

<u>Item</u>	<u>Charge Rate</u>
Copies (8 1/2 x 11")	\$ <u>0.25</u> / each
Copies (8 1/2 x 14")	\$ <u>0.75</u> / each
Red-line copies	\$ <u>3.00</u> / S.F.
Reproducibles	\$ <u>18.00</u> / page



## REIMBURSABLE EXPENSES

Sub: enLighten Engineering, LLC

The additional expenses reimbursable by the City shall include the actual cost to reproduce drawings and specifications requested by the City. Travel/transportation costs shall not be reimbursed by the City for Primes.

### Actual Costs

<u>Item</u>	<u>Charge Rate</u>
Copies (8 1/2 x 11")	\$ <u>0.15</u> / each
Copies (8 1/2 x 14")	\$ <u>0.20</u> / each
Red-line copies	\$ <u>2.50</u> / S.F.
Reproducibles	\$ <u>6.30</u> / page

**SUB TEAM MEMBERS**

Sub: Group14 Engineering, PBC

List **ALL** potential personnel titles/classifications that may be utilized under the contract and their respective hourly rate. Do not list names of personnel, only titles (i.e. Project Manager). Provide additional sheets as necessary.

<b>Title/Classification</b>	<b>Responsibilities</b>	<b>R a t e / Hr.</b>
Principal	Oversight and quality control	\$282
Service Director	Oversight and quality control, management	\$264
Team Leader, Sr. Engineer 3	Project management, general project oversight, technical leadership	\$232
Senior Project Manager 2, Senior Engineer 2	Project management, general project oversight	\$221
Senior Project Manager 1, Senior Engineer 1	Project management, general project oversight	\$199
Project Manager. 2, Engineer 4	Project management, general project oversight	\$179
Project Manager 1, Engineer 3	Consulting and technical support tasks	\$168
Engineer 2, Consultant 2	Consulting and technical support tasks	\$158
Engineer 1, Consultant 1, Field Technician 2	Technical support	\$143
Tech Support, Field Technician 1	Technical support	\$116

The City will not compensate for expenses such as postage, mileage, parking, or telephone costs. Reproductions, if requested by the City, shall be reimbursed at actual cost if approved in advance by the Project Manager. Reproductions requested by the City such as end-of-phase reports, drawings, bid documents, record drawing reproductions, etc. are not included in the hourly rates will be itemized as a not-to-exceed expense, and will be reimbursed at actual cost.

**REIMBURSABLE EXPENSES**

Sub: Group14 – No reproduction costs or reimbursables

The additional expenses reimbursable by the City shall include the actual cost to reproduce drawings and specifications requested by the City. Travel/transportation costs shall not be reimbursed by the City for Primes.

**Actual Costs**

<u>Item</u>	<u>Charge Rate</u>
Copies (8 1/2 x 11")	\$ _____ / each
Copies (8 1/2 x 14")	\$ _____ / each
Red-line copies	\$ _____ / S.F.
Reproducibles	\$ _____ / page

**SUB-CONSULTANT TEAM MEMBERS**

Sub-Consultant: **IMEG Corp – Page 1 of 2**

List **ALL** potential firm personnel titles/classification that may be utilized under the Agreement, and their respective hourly rate. Do not list names of personnel, only titles (i.e. Project Manager). Provide additional sheets as necessary.

Title/Classification	Responsibilities	Rate/Hr.
Senior Client Executive / Senior Market Director / VP	Oversee project completion, potential engineer of record, provide design guidance	\$330
Client Executive / Market Director	Oversee project completion, potential engineer of record, provide design guidance	\$305
Project Executive	Oversee project completion, potential engineer of record, provide design guidance	\$285
Senior Project Manager II	Oversee project completion, potential engineer of record, provide design guidance	\$255
Senior Project Manager I	Oversee project completion, potential engineer of record, provide design guidance	\$235
Senior Engineer Technical Specialist	Provide engineering design leadership	\$265
Senior (Engineer / Planner / Consultant) III	Manage project completion, potential engineer of record, provide design guidance	\$250
Senior (Engineer / Planner / Consultant) II	Manage project completion, potential engineer of record, provide design guidance	\$220
Senior (Engineer / Planner / Consultant) I	Manage project completion, potential engineer of record, provide design guidance	\$200
Project (Engineer / Planner / Consultant) II	Provide engineering design support	\$180
Project (Engineer / Planner / Consultant) I	Provide engineering design support	\$165
(Graduate Engineer - Designer / Coordinator / Consultant) IV	Provide design support	\$145
(Graduate Engineer - Designer / Coordinator / Consultant) III	Provide design support	\$130

### SUB-CONSULTANT TEAM MEMBERS

Sub-Consultant: **IMEG Corp – Page 2 of 2**

List **ALL** potential firm personnel titles/classification that may be utilized under the Agreement, and their respective hourly rate. Do not list names of personnel, only titles (i.e. Project Manager). Provide additional sheets as necessary.

Title/Classification	Responsibilities	Rate/Hr.
Senior Technical Specialist	Provide design leadership	\$230
Senior (Designer / Authority / Analyst) III	Manage project completion, provide design guidance	\$205
Senior (Designer / Authority / Analyst) II	Manage project completion, provide design guidance	\$200
Senior (Designer / Authority / Analyst) I	Manage project completion, provide design guidance	\$180
Project (Designer / Authority / Analyst) II	Provide design support	\$165
Project (Designer / Authority / Analyst) I	Provide design support	\$150
(Designer / Authority) II	Provide design support	\$135
(Designer / Authority / Intern) I	Provide design support	\$125
Senior Virtual Design Coordinator	Oversee BIM operations	\$155
Virtual Design Coordinator	Provide BIM support	\$145
Senior Virtual Design Technician	Provide BIM support	\$145
Virtual Design Technician	Provide BIM support	\$110
Administrative Assistant	Provide administrative support	\$100

The City will not compensate the Consultant for expenses such as postage, mileage, parking, or telephone costs. reproduction and travel costs, if requested by the City, shall be reimbursed at actual cost if approved in advance by Project Manager. Such costs are, in all such instances, included in the hourly rates paid by the City. Reproduction of submittals requested by the City including such items as end-of-phase reports, drawings, bid documents, record drawing reproducibles, etc. are not included in the hourly rates, and will be itemized as a not-to-exceed reproducible expense and will be reimbursed at actual cost.

**SUB TEAM MEMBERS**

Sub: JENSEN HUGHES

List **ALL** potential personnel titles/classifications that may be utilized under the contract and their respective hourly rate. Do not list names of personnel, only titles (i.e. Project Manager). Provide additional sheets as necessary.

Title/Classification	Responsibilities	Rate/Hr.
Administrative	Administrative duties	\$ 110
Technician / Intern	Technical assistance & support	\$ 120
Project Admin.	Project specific administrative support	\$ 135
Associate 1	Consulting & support	\$ 170
Associate 2	Consulting & support	\$ 190
Associate 3	Consulting & support	\$ 205
Associate 4	Consulting & support	\$ 215
Consultant 1	Consulting, project mgmt., supervision, QAQC	\$ 235
Consultant 2	Consulting, project mgmt., supervision, QAQC	\$ 245
Consultant 3	Consulting, project mgmt., supervision, QAQC	\$ 255
Consultant 4	Consulting, project mgmt., supervision, QAQC	\$ 280
Sr. Consultant 1	Consulting, project mgmt., supervision, QAQC	\$ 300
Sr. Consultant 2	Consulting, project mgmt., supervision, QAQC	\$ 315
Sr. Consultant 3	Consulting, project mgmt., supervision, QAQC	\$ 335
Sr. Consultant 4	Consulting, project mgmt., supervision, QAQC	\$ 345
Sr. Consultant 5	Consulting, project mgmt., supervision, QAQC	\$ 360

The City will not compensate for expenses such as postage, mileage, parking, or telephone costs. Reproductions, if requested by the City, shall be reimbursed at actual cost if approved in advance by the Project Manager. Reproductions requested by the City such as end-of-phase reports, drawings, bid documents, record drawing reproductions, etc. are not included in the hourly rates will be itemized as a not-to-exceed expense, and will be reimbursed at actual cost.

## REIMBURSABLE EXPENSES

Sub: JENSEN HUGHES

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The additional expenses reimbursable by the City shall include the actual cost to reproduce drawings and specifications requested by the City. Travel/transportation costs shall not be reimbursed by the City for Primes.

### Actual Costs

<u>Item</u>	<u>Charge Rate</u>
Copies (8 1/2 x 11")	\$ <u>0.15</u> / each
Copies (8 1/2 x 14")	\$ <u>0.15</u> / each
Red-line copies	\$ <u>n/a</u> / S.F.
Reproducibles	\$ <u>n/a</u> / page

**Livable Cities Studio**  
2026 Rates

Title/Classification	Responsibilities	Rate/Hr.
Principal 6	Responsible for strategic direction, vision and overall leadership for the company. Company executive.	\$275
Principal 5	Responsible for strategic direction, vision and overall leadership for the company. Company executive.	\$250
Principal 4	Responsible for strategic direction, vision and overall leadership for the company. Company executive.	\$225
Principal 3	Responsible for strategic direction and company vision. A senior officer of the company; Project leadership. Extensive knowledge of design practices.	\$200
Principal 2	A senior officer of the company; Lead project and development of content. Extensive knowledge of design practices	\$180
Principal 1	A senior officer of the company; Lead project and development of content. Lead project and development of content, complex project management.	\$160
Senior Designer 4	Lead design and experienced project management. Develops scopes and budgets. Provides day-to-day technical management.	\$175
Senior Designer 3	Lead design and project management. Develops scopes and budgets. Provides day-to-day technical management.	\$165
Senior Designer 2	Lead design and project management. Develops scopes and budgets. Provides day-to-day technical management.	\$155
Senior Designer 1	Lead design and project management. Develops scopes and budgets. Provides day-to-day technical management.	\$145
Designer 6	Project management. Develops scopes and budgets. Provides day-to-day technical management of task. Development of content and technical design.	\$140
Designer 5	Project management. Develops scopes and budgets. Provides day-to-day technical management of task. Development of content and technical design.	\$130
Designer 4	Project management. Development and advancement of design content.	\$115
Designer 3	Some project management, design production and technical design resolution.	\$100
Designer 2	Design production. Research and design production.	\$90
Designer 1	Performs design production work directed by mid and senior level staff.	\$80
Administrative Support	Provides a wide variety of administrative and staff support services.	\$100
Intern	Students in a design discipline who assists with project development under the direction of design professional.	\$75

Direct expenses will be billed at cost.

Sub-consultants will be marked up 5%.

**REIMBURSABLE EXPENSES**

Sub: Livable Cities Studio

The additional expenses reimbursable by the City shall include the actual cost to reproduce drawings and specifications requested by the City. Travel/transportation costs shall not be reimbursed by the City for Primes.

**Actual Costs**

<u>Item</u>	<u>Charge Rate</u>
Copies (8 1/2 x 11")	\$ 0.10/ each
Copies (8 1/2 x 14")	\$ 0.10/ each
Red-line copies	\$ at Cost/ S.F.
Reproducibles	\$ at Cost/ page

## SUB TEAM MEMBERS

Sub:     Martin/Martin, Inc.    

List **ALL** potential personnel titles/classifications that may be utilized under the contract and their respective hourly rate. Do not list names of personnel, only titles (i.e. Project Manager). Provide additional sheets as necessary.

Title/Classification	Responsibilities	Rate/Hr.
Principal	The principal will be actively involved in early project meetings and will provide high-level quality assurance and quality control, as well as internal design reviews throughout the project. They will oversee staffing requirements and support the team in making critical and time-sensitive decisions.	\$285.00
Associate	Responsible for managing project schedules, coordinating deliverables, and addressing design needs related to the structural components of the project. Primary point of contact for the design team and will oversee day-to-day operations and communications.	\$245.00
Senior Project Manager	Project management.	\$230.00
Senior Building Envelope Specialist	Building envelope investigation/design/construction.	\$230.00
Senior Project Engineer	Structural engineering investigation, design, consultation, and detailing for construction documents.	\$215.00
Project Engineer	Structural engineering investigation, design, preparation of construction documents, and construction administration services.	\$185.00
Project Manager	Project management.	\$185.00
Building Envelope Specialist	Building envelope investigation/design/preparation of construction documents.	\$185.00
Professional Engineer	Structural engineering investigation, design, preparation of construction documents, and construction administration services.	\$165.00
Building Envelope Consultant	Building envelope design.	\$165.00
Engineer EIT II	Structural engineering investigation, design, and construction administration support.	\$145.00
Engineer EIT I	Structural engineering investigation, design, and construction administration support.	\$135.00
Engineering Intern	Structural engineering design assistance.	\$120.00
Senior Designer	Design calculations, coordination of work in and out of house, design and review of construction documents, and quality control.	\$180.00

Designer	Completion of design calculations, coordination of work both in and out of house, and design of construction documents.	\$160.00
Technician III	Computer-aided drafting and modeling.	\$135.00
Technician II	Computer-aided drafting and modeling.	\$125.00
Technician I	Computer-aided drafting and modeling.	\$115.00
Senior Construction Services Rep	On-site construction observation and management.	\$190.00
Survey Manager	Survey management.	\$250.00
Professional Land Surveyor	Determine boundaries based on field evidence and other evidence, write legal descriptions, and preparation of survey documents.	\$170.00
Survey Crew (two-man)	Collect design survey data in field. Collect evidence of boundary monumentation and ownership, and layout of design for construction.	\$270.00
Survey Crew (one-man)	Collect design survey data in field. Collect evidence of boundary monumentation and ownership, and layout of design for construction.	\$185.00
Survey Technician II	Process field survey data, prepare final drawing for design, boundary, and ALTA surveys including plotting of legal descriptions.	\$130.00
Survey Technician I	Process field survey data, prepare final drawing for design, boundary, and ALTA surveys including plotting of legal descriptions.	\$120.00
Project Coordinator	Administrative project management/coordination.	\$105.00
Administrative Assistant	Clerical duties, administrative requests, organize meetings, taking minutes, and assistance in substantiation documentation.	\$100.00
Intern	Assisting with administrative tasks.	\$90.00

The City will not compensate for expenses such as postage, mileage, parking, or telephone costs. Reproductions, if requested by the City, shall be reimbursed at actual cost if approved in advance by the Project Manager. Reproductions requested by the City such as end-of-phase reports, drawings, bid documents, record drawing reproductions, etc. are not included in the hourly rates will be itemized as a not-to-exceed expense, and will be reimbursed at actual cost.

**REIMBURSABLE EXPENSES**

Sub:  Martin/Martin, Inc.

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The additional expenses reimbursable by the City shall include the actual cost to reproduce drawings and specifications requested by the City. Travel/transportation costs shall not be reimbursed by the City for Primes.

**Actual Costs**

<u>Item</u>	<u>Charge Rate</u>
Copies (8 1/2 x 11")	\$ <u> 0.04 </u> / each
Copies (8 1/2 x 14")	\$ <u> N/A </u> / each
Red-line copies	\$ <u> N/A </u> / S.F.
Reproducibles	\$ <u> N/A </u> / page

**TRAVEL AND TRANSPORTATION EXPENSES**

1. Reimbursement for actual travel and subsistence expenses paid to or on behalf of employees on business connected with the project at the multiple of 1.1 times cost to Martin/Martin.
2. Seventy cents (\$0.70) per mile for use of vehicles.

**OUTSIDE SERVICES**

Invoice cost of services and expenses charged to Martin/Martin by outside consultants, professional, or technical firms engaged in connection with the order/project at a multiple of 1.1 times cost to Martin/Martin.

**PLOTTING/PRINTING COSTS**

- Photo copies at \$0.04/sheet
- Color photo copies \$0.25/sheet
- Bond Sheets \$0.10/SF
- Mylars at \$3.40/SF
- Color plots \$6.00/SF

**MISCELLANEOUS EXPENSES**

The invoice cost of materials, supplies, reproduction work, and other services, including communication expenses, procured by Martin/Martin from outside sources, at a multiple of 1.1 times cost to Martin/Martin. All out of pocket expenses not included above will be included in this category

## SUB TEAM MEMBERS

Sub:   Mead & Hunt, Inc.  

List **ALL** potential personnel titles/classifications that may be utilized under the contract and their respective hourly rate. Do not list names of personnel, only titles (i.e. Project Manager). Provide additional sheets as necessary.

<b>Title/Classification</b>	<b>Responsibilities</b>	<b>Rate/Hr.</b>
Sr. Client Manager / PM	Contract execution, client relations, QA/QC, invoice oversight	\$ 280.00
Commissioning (Cx) Team Leader	Team/resource allocation, QA/QC implementation, technical oversight	\$ 225.00
Sr. Cx Provider	Commissioning services/QA/QC	\$ 210.00
Cx Provider IV/PM	Commissioning services	\$ 180.00
Cx Provider III/PM	Commissioning services	\$ 165.00
Cx Provider II	Commissioning services	\$ 145.00
Cx Provider I	Commissioning services	\$ 123.00
Building Performance Team Leader/ PM	Team/resource allocation, QA/QC implementation, technical oversight	\$ 220.00
Sr. Building Performance Engineer (BPE)/PM	Energy modeling/ QA/QC	\$ 200.00
BPE III/PM	Energy modeling	\$ 160.00
BPE II	Energy modeling	\$ 143.00
BPE I	Energy modeling, daylight modeling	\$ 118.00
Sustainability Team Leader / PM	Team/resource allocation, QA/QC implementation, technical oversight	\$ 225.00
Sr. Sustainability Consultant (SC) / PM	Sustainability consulting, green building rating system facilitation	\$ 180.00
SC III	Sustainability consulting, green building rating system facilitation	\$ 150.00
SC II	Sustainability consulting, green building rating system facilitation	\$ 140.00
Embodied Carbon Specialist	Whole building life cycle assessment	\$ 202.00
Project Assistant	Project set up, team support	\$ 111.00
Admin Assistant	Invoicing support, team support	\$ 95.00

The City will not compensate for expenses such as postage, mileage, parking, or telephone costs. Reproductions, if requested by the City, shall be reimbursed at actual cost if approved in advance by the Project Manager. Reproductions requested by the City such as end-of-phase reports, drawings, bid documents, record drawing reproductions, etc. are not included in the hourly rates will be itemized as a not-to-exceed expense, and will be reimbursed at actual cost.

## REIMBURSABLE EXPENSES

Sub: Mead & Hunt, Inc.

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The additional expenses reimbursable by the City shall include the actual cost to reproduce drawings and specifications requested by the City. Travel/transportation costs shall not be reimbursed by the City for Primes.

### Actual Costs

<u>Item</u>	<u>Charge Rate</u>
Copies (8 1/2 x 11")	\$ <u>NA</u> / each
Copies (8 1/2 x 14")	\$ <u>NA</u> / each
Red-line copies	\$ <u>NA</u> / S.F.
Reproducibles	\$ <u>NA</u> / page




The City will not compensate for expenses such as postage, mileage, parking, or telephone costs. Reproductions, if requested by the City, shall be reimbursed at actual cost if approved in advance by the Project Manager. Reproductions requested by the City such as end-of-phase reports, drawings, bid documents, record drawing reproductions, etc. are not included in the hourly rates will be itemized as a not-to-exceed expense, and will be reimbursed at actual cost.

**REIMBURSABLE EXPENSES**

Sub: \_\_\_\_\_

The additional expenses reimbursable by the City shall include the actual cost to reproduce drawings and specifications requested by the City. Travel/transportation costs shall not be reimbursed by the City for Primes.

**Actual Costs**

<u>Item</u>	<u>Charge Rate</u>
Copies (8 1/2 x 11")	\$ _____ / each
Copies (8 1/2 x 14")	\$ _____ / each
Red-line copies	\$ _____ / S.F.
Reproducibles	\$ _____ / page



## REIMBURSABLE EXPENSES

Sub: \_\_\_\_\_

The additional expenses reimbursable by the City shall include the actual cost to reproduce drawings and specifications requested by the City. Travel/transportation costs shall not be reimbursed by the City for Primes.

### Actual Costs

#### Item

Copies (8 1/2 x 11")

Copies (8 1/2 x 14")

Red-line copies

Reproducibles

#### Charge Rate

\$ 0.00/ each

\$ 0.00/ each

\$ 0.00/ S.F.

\$ 0.00/ page

**SUB TEAM MEMBERS**

Sub: Shen Milsom & Wilke LLC

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List **ALL** potential personnel titles/classifications that may be utilized under the contract and their respective hourly rate. Do not list names of personnel, only titles (i.e. Project Manager). Provide additional sheets as necessary.

Title/Classification	Responsibilities	Rate/Hr.
Senior Principal	Project Manager, AC, AV, ITI, SC	\$220
Principal	Project Manager, AC, AV ITI, SC	\$200
Senior Associate	Project Manager, AC, AV, ITI, SC	\$170
Associate	AC, AV, ITI, SC	\$140
Consultant	AC, AV, ITI, SC	\$100
Sr. BIM Designer	BIM/REVIT	\$140
BIM Designer	BIM/REVIT	\$85
Admin		\$75

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## REIMBURSABLE EXPENSES

Sub: Shen Milsom & Wilke

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The additional expenses reimbursable by the City shall include the actual cost to reproduce drawings and specifications requested by the City. Travel/transportation costs shall not be reimbursed by the City for Primes.

### Actual Costs

<u>Item</u>	<u>Charge Rate</u>
Copies (8 1/2 x 11")	\$0.20/ each
Copies (8 1/2 x 14")	\$0.24/ each
Red-line copies	\$0.71/ S.F.
Reproducibles	\$1.25/ page

### SUB TEAM MEMBERS

Sub: Vanir Construction Management, Inc.

List **ALL** potential personnel titles/classifications that may be utilized under the contract and their respective hourly rate. Do not list names of personnel, only titles (i.e. Project Manager). Provide additional sheets as necessary.

Title/Classification	Responsibilities	Rate/Hr.
Principal	QA/QC; review billings	\$212
Project Director	Review and advise Project Manager's work	\$207
Program Manager	Manage large programs consisting of multiple projects	\$207
Senior Project Manager Level I	Manage complex projects	\$202
Senior Project Manager Level II	Manage complex projects	\$186
Project Manager Level I	Project management	\$175
Project Manager Level II	Project management	\$159
Construction Manager	Manage the construction phase of large projects	\$164
Senior Estimator Estimating	Estimating quality control and review	\$212
Estimator	Prepare detailed cost estimates; review GMP's & Change Orders	\$180
Scheduler	Schedule preparation and review	\$175
Constructability Reviewer	Review architectural drawings for constructability issues	\$175
Sustainability Consultant	Advise on sustainability, LEED documentation	\$180
Project Coordinator	Submittal & RFI review, other tasks as assigned	\$117
Administrative	Billing and clerical tasks	\$90

The City will not compensate for expenses such as postage, mileage, parking, or telephone costs. Reproductions, if requested by the City, shall be reimbursed at actual cost if approved in advance by the Project Manager. Reproductions requested by the City such as end-of-phase reports, drawings, bid documents, record drawing reproductions, etc. are not included in the hourly rates will be itemized as a not-to-exceed expense, and will be reimbursed at actual cost.

**REIMBURSABLE EXPENSES**

Sub: Vanir Construction Management, Inc

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The additional expenses reimbursable by the City shall include the actual cost to reproduce drawings and specifications requested by the City. Travel/transportation costs shall not be reimbursed by the City for Primes.

**Actual Costs**

<u>Item</u>	<u>Charge Rate</u>
Copies (8 1/2 x 11")	\$ <u>0.25</u> / each
Copies (8 1/2 x 14")	\$ <u>0.25</u> / each
Red-line copies	\$ <u>0.75</u> / S.F.
Reproducible	\$ <u>\$2.00</u> / page