

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **11 a.m. Friday**. Contact the Mayor’s Legislative team with questions

Date of Request: August 25, 2023

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other:

**2. Title:** Approves F&E Aircraft Maintenance, LLC contract execution for F&E Aircraft Maintenance Support Facilities Lease Agreement Contract No. PLANE 202367105-00.

**3. Requesting Agency:** Denver International Airport

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: George Karayiannakis	Name: Rita Aguilar, Rachel Gruber, Barry Burch Jr.
Email: <a href="mailto:George.karayiannakis@flydenver.com">George.karayiannakis@flydenver.com</a>	Email: <a href="mailto:rita.aguilar@flydenver.com">rita.aguilar@flydenver.com</a> , <a href="mailto:Rachel.Gruberg@flydenver.com">Rachel.Gruberg@flydenver.com</a> , <a href="mailto:Barry.Burch@flydenver.com">Barry.Burch@flydenver.com</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

This request is for a new non-competitive lease agreement in the Joint Use Cargo Building between F&E Aircraft Maintenance, LLC (F&E) and Denver International Airport (DEN). F&E provides aircraft maintenance services to several of DEN’s signatory airlines. F&E will lease 7099 sq. ft. of building space and 13,763.90 sq. ft. of ground space.

**6. City Attorney assigned to this request (if applicable):** Brent Larson, Asst. City Attorney

**7. City Council District:** 11

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** Revenue

**Vendor/Contractor Name:** F&E Aircraft Maintenance, LLC

**Contract control number:** PLANE - 202367105-00

**Location:** Denver International Airport

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** N/A

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Date of execution plus three (3) years

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
N/A	N/A	Rates & Charges

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	Date of Execution (DOE) Plus Three Years

**Scope of work:**

This request is for a new non-competitive lease agreement in the Joint Use Cargo Building between F&E Aircraft Maintenance, LLC (F&E) and Denver International Airport (DEN). F&E provides aircraft maintenance services to several of DEN’s signatory airlines. F&E will lease 7099 sq. ft. of building space and 13,763.90 sq. ft. of ground space.

**Was this contractor selected by competitive process?** No **If not, why not?** This procurement qualifies for the situation where competition does not exist exception under Memorandum No. 8B, therefore this project was not competitively procured.

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Revenue

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A as determined by DSBO

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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