

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **11 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: March 22, 2024

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with KG Clean, Inc. to extend the contract term to April 30, 2025, and increase the contract maximum to \$4,650,000 for janitorial services citywide, excluding Denver International Airport.

3. Requesting Agency: General Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Nicol Suddreth	Name: Nicol Suddreth
Email: Nicol.Suddreth@denvergov.org	Email: Nicol.Suddreth@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

This request is to amend the contract term and increase the contract maximum of the current agreement between the City and County of Denver and KG Clean, Inc. for janitorial services citywide, excluding Denver International Airport.

The current term of the agreement began on May 1, 2021, through April 30, 2024, however per the terms of the contract the term may be extended for 2 additional 1-year renewal terms. This amendment is required to extend the contract term from April 30, 2024, to April 30, 2025. Additionally, the contract was executed with a contract maximum amount set at \$4,100,000. To continue services at the current service levels citywide through the term extension, the contract maximum will need to be increased by \$550,000. Upon execution of the amendment, the revised contract maximum will be \$4,650,000.

6. City Attorney assigned to this request (if applicable): Brian Martin

7. City Council District: Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Standard expenditure contract.

Vendor/Contractor Name (including any dba's): KG Clean, Inc.

Contract control number (legacy and new): GENRL-202472391-00 (GENRL-202157441-01)

Location: Citywide facilities, excluding Denver International Airport.

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

May 1, 2021 – April 30, 2024 (existing term)

May 1, 2021 – April 30, 2025 (amended term)

Contract Amount (indicate existing amount, amended amount and new contract total):

\$4,100,000.00 (existing contract maximum)

\$4,650,000.00 (amended contract maximum)

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$4,100,000.00	\$550,000.00	\$4,650,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
5/1/2021 – 4/30/2024	1 year	4/30/2025

Scope of work:

Janitorial services for facilities citywide, excluding Denver International Airport.

Was this contractor selected by competitive process? Yes.

If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds: General Funds

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 30%

Who are the subcontractors to this contract? None

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