

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 11/2/18

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves H.W. Stewart's concession license to operate Echo Lake Lodge.

3. Requesting Agency: Parks and Recreation

4. Contact Person:

| | |
|--|---|
| Contact person with knowledge of proposed ordinance/resolution | Contact person to present item at Mayor-Council and Council |
| Name: Fred Weiss and Bob Finch | Name: Laura Morales |
| Email: fred.weiss@denvergov.org , Bob.Finch@denvergov.org | Email: Laura.Morales@denvergov.org |

5. General description or background of proposed request. Attach executive summary if more space needed:

This contract establishes a concessionaire license for H.W. Stewart to operate Echo Lake Lodge and related areas, part of the Denver Mountain Parks system.

6. City Attorney assigned to this request (if applicable): Jason Moore

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR18 1306

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Concession License

Vendor/Contractor Name: H.W. Stewart, Inc.

Contract control number: 201840618

Location: Echo Lake Lodge, Echo Lake Park, 13261 State Highway 103, Idaho Springs, Colorado 80452, located in Clear Creek County, Colorado.

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
Existing: 1/1/2018-12/31/2022

Contract Amount (indicate existing amount, amended amount and new contract total):
\$31,699.99 guaranteed annual minimum payment, and 7.9% of monthly gross revenues
Capital improvements: \$50,000 for future capital improvements.

| <i>Current Contract Amount</i> (A) | <i>Additional Funds</i> (B) | <i>Total Contract Amount</i> (A+B) |
|---------------------------------------|--------------------------------|---------------------------------------|
| See above | | |

| <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
|------------------------------|-------------------|------------------------|
| 1/1/2018-12/31/2022 | N/A | |

Scope of work:

H.W. Stewart provides food, beverage, and merchandise sales and service within the Concession Site to the public enjoying Echo Lake Park and the surrounding Mount Evans area, as well as providing general maintenance for the Echo Lake Lodge and related areas.

Was this contractor selected by competitive process? Yes, competitive bid in 2017 **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds:

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? none

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