

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **11:00am on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: **August 24, 2022**

Please mark one: ☒ Bill Request or ☐ Resolution Request

1. Type of Request:

- ☐ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
- ☒ Other: Change to Downtown Historic District Tax Rebate Program Ordinance (20100324)

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Changes to Downtown Historic District Tax Rebate Program Ordinance

3. Requesting Agency: CPD

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Jennifer Cappeto	Name: Jennifer Cappeto
Email: jennifer.cappeto@denvergov.org	Email: jennifer.cappeto@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The proposed changes to the Downtown Historic District Tax Rebate Program will clarify ambiguities in one eligibility criterion, and will change the application and payment deadlines. One eligibility criterion states that the street facades must be "substantially original in appearance". The proposal is to change that criterion to allow property owners who have not made façade alterations since the historic district was designated, or who have made changes that comply with the *Design Guidelines for Denver Landmark Structures and Districts*, to be eligible for the tax rebate program.

Furthermore, the current application deadline of September 1st precedes the Mayor's annual budget proposal and budget adoption by City Council. The proposed deadline of December 1st will better align the application deadline to follow the budget announcement and adoption. The proposed payment deadline of December 1 of the following year gives the Department of Finance twelve months from the application deadline to complete payments to eligible recipients, comparable to the current timeline.

6. City Attorney assigned to this request (if applicable): Charles Solomon

7. City Council District: Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name:

Contract control number:

Location:

Is this a new contract? ☐ Yes ☐ No Is this an Amendment? ☐ Yes ☐ No If yes, how many? _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

Scope of work:

Was this contractor selected by competitive process?

If not, why not?

Has this contractor provided these services to the City before? ☐ Yes ☐ No

Source of funds:

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

To be completed by Mayor's Legislative Team:

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Date Entered: _____