

**ORDINANCE/RESOLUTION REQUEST**  
**Please Submit to Mayor's Legislative Team by noon Wednesday to**  
**[Milehighordinance@denergov.org](mailto:Milehighordinance@denergov.org)**

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Please mark one:       **Bill Request**    or     **Resolution Request**

**1. In the past 12 months has your agency submitted this request?**

Yes       No

**If yes, please explain:**

**2. Title:** *(Include a one sentence description that clearly indicates the type of request – grant acceptance, contract execution, municipal code change, supplemental request, etc.)*

Sub-Sublease of a portion of office space that the City subleases from GPAC, Inc. to Kevin Taylor Catering LLC.

**3. Requesting Agency:** Department of Finance

**4. Contact Person:** *with actual knowledge of proposed ordinance*

- **Name:** Giles Flanagin
- **Phone:** 720-913-8820
- **Email:** [giles.flanagin@denvergov.org](mailto:giles.flanagin@denvergov.org)
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**5. Contact Person:** *with actual knowledge of proposed ordinance who will present the item at Mayor Council and who will be available for first and second reading, if necessary*

- **Name:** Giles Flanagin
- **Phone:** 720-913-8820
- **Email:** [giles.flanagin@denvergov.org](mailto:giles.flanagin@denvergov.org)

**6. General description of proposed ordinance including contract scope of work if applicable:**

Sub-Sublease of 209 square feet of office space that is currently subleased by the City of Denver from GPAC, Inc.. The space is located at the Galleria within the Denver Performing Arts Complex located at 1031 13<sup>th</sup> Street, Denver, Colorado 80204.

***Please include the following:***

- a. Duration:** Initial term of June 1, 2014 through August 31, 2015 with one, (5) year renewal option from September 1, 2015 through August 31 2020. This renewal option will only be available if the City exercises its option to renew under its sublease with GPAC, Inc.
- b. Location:** The Galleria located at 1031 13<sup>th</sup> Street, Denver CO. 80204
- c. Affected Council District:** 8

**d. Benefits:** Generates revenue from office space that is currently vacant.

Term	6/1/14 - 8/31/14	9/1/14 - 8/31/15	9/1/15 - 8/31/16	9/1/16 - 8/31/17	9/1/17 - 8/31/18	9/1/18 - 8/31/19	9/1/19 - 8/31/20
City Monthly Rent	\$ 2,225.00	\$ 2,373.33	\$ 2,373.33	\$ 2,521.67	\$ 2,670.00	\$ 2,818.33	\$ 2,966.66
City Yearly CAM	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00
<b>Tenant Monthly Rent</b>	<b>\$ 130.63</b>	<b>\$ 139.33</b>	<b>\$ 139.33</b>	<b>\$ 148.04</b>	<b>\$ 156.75</b>	<b>\$ 165.46</b>	<b>\$ 174.17</b>
<b>Tenant Yearly Rent</b>	<b>\$ 391.88</b>	<b>\$ 1,672.00</b>	<b>\$ 1,672.00</b>	<b>\$ 1,776.50</b>	<b>\$ 1,881.00</b>	<b>\$ 1,985.50</b>	<b>\$ 2,090.00</b>
<b>Tenant Yearly CAM</b>	<b>\$ 6.60</b>	<b>\$ 26.42</b>	<b>\$ 26.42</b>	<b>\$ 26.42</b>	<b>\$ 26.42</b>	<b>\$ 26.42</b>	<b>\$ 26.42</b>

**e. Costs:** None

**7. Is there any controversy surrounding this ordinance, groups or individuals who may have concerns about it? Please explain.**

None

(Completed by Mayor's Office): **Ordinance Request Number:**

**Date:**