

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 6/15/2020

Please mark one: Bill Request or Resolution Request

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. **Title:** Approves the execution of a Support Facilities Lease Agreement with the Sky Chefs, Inc. for a flight kitchen at Denver International Airport. (Contract # 202053894).

3. **Requesting Agency:** Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: George Karayiannakis	Name: Angela Casias
Email: George.Karayiannakis@flydenver.com	Email: Angela.Casias@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

This is a lease of a flight kitchen at DEN to Sky Chefs, Inc. to support their business of supplying catering services to airlines operating at DEN. The term of this lease will be for three years with two optional extensions which can be exercised by the City, Effective Date through 5/31/2021. This lease requires the payment of minimum wage.

6. **City Attorney assigned to this request (if applicable):** David Steinberger

7. **City Council District:** 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 0594

Date Entered: _____

Type of Contract: Lease

Vendor/Contractor Name: Sky Chefs, Inc.

Contract control number: 202053894

Location: Denver International Airport

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? __

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): Effective Date to 5/31/2021, 1 year, plus two one-year options.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$2,400,000 annually		\$2,400,000 annually

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Effective Date – 5/31/2021	N/A	N/A

Scope of work: This is a lease of a flight kitchen at DEN to Sky Chefs, Inc. to support their business of supplying catering services to airlines operating at DEN. The term of this lease will be for one year with two optional extensions which can be exercised by the City, Effective Date through 5/31/2021. Revenues are based on an appraised building rent of \$10.00 per sq. ft. for 64,000 sq. ft. of building space, plus rent for a percentage of gross sales (15% for sales of alcohol, 7% for sales of food and beverage, and 3% for off-airport sales.

Was this contractor selected by competitive process? No **If not, why not?** Sky Chefs provides contracted catering services to several Signatory Airlines operating at Denver International Airport.

Has this contractor provided these services to the City before? Yes No

Source of funds: Revenue Contract

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 0594

Date Entered: _____