ORDINANCE/RESOLUTION REQUEST
Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday.**

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 10/25/2011

Please mark one: ☒ **Bill Request**   **or**   ☐ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

☐ **Yes**   ☒ **No**

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include <u>name of company or contractor</u> and <u>contract control number</u> - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)* Revise Head Start ordinance #587, Series of 2001 to increase the number of Policy Council members from 19 to 21 and for parents to elect community representatives recommended by the Mayor and City Council a requirement of the Head Start Act of 2007.

3. **Requesting Agency:** Mayor's Office for Education and Children

4. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution.)*
    ▪ **Name:** Kay Franklin
    ▪ **Phone:** 720 913 0885
    ▪ **Email:** kay.franklin@denvergov.org

5. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution <u>who will present the item at Mayor-Council and who will be available for first and second reading, if necessary</u>.)*
    ▪ **Name:** Kay Franklin
    ▪ **Phone:** 720 913 0885
    ▪ **Email:** kay.franklin@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

    The City of Denver is a Head Start grantee. Beginning with the program year 2011-2012, the number of delegate agencies has increased from five to six.. Therefore, the Head Start Policy Council will include a total of 12 parents, two parents from each delegate agency. The total number of Policy Council members increases from 19 to 21. In addition, recommendations of community representatives by the Mayor and City Council will elected to the Policy Council by Policy Council parents.

    ***Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

    a. **Contract Control Number:**   N/A
    b. **Duration:**   n/a
    c. **Location:**   City and County of Denver
    d. **Affected Council District:**   3, 7, 8, 9, 11
    e. **Benefits:**   Parent will be decision makers in the Head Start program.
    f. **Costs:**   n/a

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain. N/A**

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____   Date Entered: _____