

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MailHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 03/05/2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Bayaud Works, LLC to add three months for a new end date of 03-31-2025 to continue funding the operational and programmatic services for a 200-unit Non-Congregate Shelter (NCS), located at 4849 Bannock St, Denver, CO 80216, in Council District 9. No change to contract amount. (HOST-202475191/HOST-202578563-01).

3. Requesting Agency:

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Evangeline Bengert	Name: Chris Lowell
Email: Evangeline.bengert@denvergov.org	Email: Christopher.lowell@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Bayaud Works, LLC will provide services to persons experiencing homelessness at non-congregate shelter (NCS) located at 4849 Bannock St, Denver, CO 80216. NCS Shelter operational activities include but are not limited to: maintaining a safe hygienic, inclusive, and hospitable facility for all guests. Programming services will be based on a housing-focused model that will include housing navigation, benefits enrollment. Case management will consist of services that support shelter guest's mental health, physical health, medical, substance-use and harm reduction, dental and vision services.

6. **City Attorney assigned to this request (if applicable):** Johna Varty

7. **City Council District:** Council District 9

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services > \$500K

Vendor/Contractor Name (including any dba's): Bayaud Works, LLC

Contract control number (legacy and new): HOST-202475191/HOST-202578563-01

Location: 4849 Bannock St, Denver, CO 80216

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

HOST-202475191 June 16, 2024 - December 31, 2024

HOST-202578563-01 June 16, 2024 – March 31st 2025

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$2,100,000	\$0	\$2,100,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
6/16/2024 – 12/31/2024	3 months	3/31/2025

Scope of work:

SERVICES DESCRIPTION

A. Bayaud will manage and provide operational and programmatic services at 4849 Bannock St, Denver, CO 80216 for a 200-unit non congregate shelter.

B. Bayaud will serve approximately 250 unique households annually for areas serving as a Non-Congregate Shelter (NCS). In accordance with non-congregate shelter settings, all rooms may serve as single occupancy unless participants self-elect to share space.

C. PROGRAMMING SERVICES

1. Provide housing-focused case management, housing navigation, benefits enrollment, full-range of case management services and any other services that promote long-term stability and well-being.
2. Ensure households served throughout the contract term successfully exit to a stable or permanent housing solution, providing resources and ensuring households are consistently engaged in rehousing services, individualized housing focus case management, and attain some form of financial assistance and/or benefit enrollments.
3. Provide direct services, referrals and/or coordinate with other providers for the following services and/or resources:
 - a. mental health support,
 - b. substance use and harm-reduction services,
 - c. physical health care services,
 - d. medical, dental, and vision services,
 - e. obtaining vital documents.

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4. Provide navigation and/or benefit enrollment, transportation assistance, employment/workforce development services and/or education, life skills development training and/or education.
5. Provide any other programmatic services, as deemed necessary, to help drive housing focused outcomes.
6. Bayaud will work with the City and designated outreach teams to enroll clients into NCS and conduct an intake process in the Homeless Management Information System (HMIS) for new clients, ensuring they receive necessary support services under the program.
7. Provide ongoing reporting and documentation to maintain accurate and up-to-date records in HMIS for client data, services provided, and exits from the program

D. MEALS

1. Bayaud will provide three meals a day for guests. Meal services include:
 - a. All meals are prepared to meet adult daily nutritional needs and are prepared in accordance with ServeSafe guidelines and all Public Health requirements for food safety.
 - b. Provide all utensils and serving supplies.

E. OPERATIONS

1. Bayaud will work with onsite shelter operations staff to facilitate environments that are safe, hygienic, accessible including for those that are Limited English Proficient, equitable, inclusive, and hospitable to all eligible shelter guests.
2. When applicable, or as negotiated with the City, oversee the set up and management of site services such as water, energy, trash, Wi-Fi, internet and telephone services, and Cable TV.
3. Provide security services onsite which includes personnel, patrol, camera system acquisition, installation, and/or management.
4. Collaborate with City representative(s) to notify and address any critical incidents on site(s).

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: American Rescue Plan Act

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? Meals may be subcontracted.

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