

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. For any questions please contact Skye Stuart.

**\*All fields must be completed.\***  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: March 2, 2018

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

Microsoft Enterprise Agreement Annual Installment – This is a request for payment to Insight Public Sector (who serves as Microsoft's reseller) for annual installment 2 of 3 for our existing Enterprise Agreement with Microsoft.

3. **Requesting Agency:** Technology Services

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** John Pira
- **Phone:** 720-913-4055
- **Email:** Gianfranco.Pira@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** John Pira
- **Phone:** 720-913-4055
- **Email:** Gianfranco.Pira@denvergov.org

6. **General description/background of proposed ordinance including contract scope of work if applicable:**

The proposed ordinance request is intended to provide the second of three annual payment installments to our software reseller Insight Public Sector for our existing Microsoft Enterprise Agreement covering the period of March 1, 2018 through February 28, 2019.

The Enterprise Agreement provides the City continued use of software licenses such as Office 365, as well as patches, enhancements, and new releases for the products covered under the agreement.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** PO-00034834
- b. **Contract Term:** March 1, 2018 through February 28, 2019
- c. **Location:** Citywide
- d. **Affected Council District:** N/A
- e. **Benefits:** The ongoing use, maintenance, and support for our current Microsoft product set including our Office365 enterprise capabilities across city agencies and departments.
- f. **Contract Amount (indicate amended amount and new contract total):** \$2,879,787.84

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: RR18 0251

Date Entered: \_\_\_\_\_

**7. Is there any controversy surrounding this ordinance?** (*Groups or individuals who may have concerns about it?*) **Please explain.** No controversy.

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