

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Please mark one: ☐ Bill Request or ☒ Resolution Request Date of Request: 07/15/19 \_\_\_\_\_

### 1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment  
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change  
☐ Other:

### 2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approve contract amendment for Davis Graham & Stubbs, LLP to extend term of the contract for professional services (legal advice) and add to the cap of the contract, contract #201524534

### 3. Requesting Agency: City Attorney's Office

### 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Ricardo Najar	Name: Rob Nespor
Email: <a href="mailto:Ricardo.najar@denvergov.org">Ricardo.najar@denvergov.org</a>	Email: <a href="mailto:Robert.nespor@denvergov.org">Robert.nespor@denvergov.org</a>

### 5. General description or background of proposed request. Attach executive summary if more space needed:

The Employment and Labor Law Section of the City Attorney's Office uses private law firms for various reasons, including to provide specialized legal advice or assistance, to provide legal advice and/or representation to the City and/or individual employees when our office lacks the resources to do so or when we have a conflict of interest. This law firm is currently being used in a specific employment-related matter and will serve as legal counsel for conflict litigation and overflow and legal matters and services as necessary and directed by the City Attorneys.

### 6. City Attorney assigned to this request (if applicable): Josh Roberts

### 7. City Council District: City Wide

### 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

## Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR19 0735

Date Entered: \_\_\_\_\_

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Professional Services Contract over \$500,000

**Vendor/Contractor Name:** Davis Graham & Stubbs, LLP

**Contract control number:** ATTN-201524534

**Location:** Denver, CO

**Is this a new contract?** ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 2

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Existing: 10/21/2015-12/31/19

Amended: 10/21/15-10/20/20 (1-year extension)

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$495,000	\$300,000	\$795,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
10/21/2015-12/31/19	1 year	10/20/2020

**Scope of work:**

To provide professional legal services in employment-related matters and serve as legal counsel for conflict litigation and overflow and other legal matters and services as necessary and directed by the City Attorneys and as Special Counsel may accept at the City's request from time to time.

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?** ☒ Yes ☐ No

**Source of funds:** General Fund

**Is this contract subject to:** ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):**

**Who are the subcontractors to this contract?** N/A

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