

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor’s Legislative team with questions

Please mark one: **Bill Request** or **Resolution Request** Date of Request: **08/07/25**

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver’s northern to southern boundary? (Check map [HERE](#))

Yes **No**

1. Type of Request:

Contract/Grant Agreement **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**

Dedication/Vacation **Appropriation/Supplemental** **DRMC Change**

Other:

2. Title: Amends a contract with Centro Humanitario Para Los Trabajadores to add six months for a new end date of 12-31-2025 to administer WorkReady Denver which builds a pipeline of talent into jobs that are experiencing significant labor shortages by providing individuals who are on a path to work authorization access to education, training, and employment opportunities, citywide (OEDEV-202473370/OEDEV-202580050-01).

3. Requesting Agency: Denver Economic Development & Opportunity

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Tony Anderson	Name: Chris Lowell
Email: tony.anderson@denvergov.org	Email: Christopher.Lowell@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

See Executive Summary.

6. City Attorney assigned to this request (if applicable): Brian Martin

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Professional Services > \$500K

Vendor/Contractor Name (including any dba's): Centro Humanitario Para Los Trabajadores

Contract control number (legacy and new):

Legacy: OEDEV-202473370-00

New: OEDEV-202580050-01

Location: 2830 Lawrence Dr., Denver, CO 80205

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

OEDEV-202473370-00: May 1, 2024 – June 30, 2025

OEDEV-202580050-01: May 1, 2024 – December 31, 2025

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$2,250,000	N/A	\$2,250,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
5/1/2024-6/30/2025	6 Months	12/31/2025

Scope of work:

The Contractor will administer WorkReady Denver in partnership with Denver Workforce Development and will provide the following:

- Intake, assessment, and enrollment of referred individuals who are on a legal path to obtaining work authorization or who have recently become work authorized.
- Individual education and employment plans tailored to the needs of the participant.
 - Supportive services needs determination.
- Connection to education and “soft skills” training including but not limited to:
 - ESL and Language Proficiency.
 - Financial literacy and work readiness training.
 - Career pathways information.
 - Connections to DEDO approved industry-recognized credentialing programs.
 - Access to supportive services including transportation, childcare, PPE, tools, etc.
 - Direct connection to employment post work-authorization.
 - Follow up services to support employment retention.
- Connection to industry and “hard skills” training including but not limited to:
 - Industry-recognized credentials.
- Job placement and retention support.

Was this contractor selected by competitive process? No

If not, why not?

This organization is the only service provider in Denver with a primary customer base of individuals who are not yet work-authorized, and that focuses program delivery exclusively on workforce development with a direct pipeline to unpaid internship and employment opportunities.

Has this contractor provided these services to the City before? Yes No

Source of funds: General Funds

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

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Date Entered: _____

Who are the subcontractors to this contract?

Training Provider Sub-contracts:

- Metropolitan State University – Hospitality Program
- Colorado Building and Construction Trades Council - Multi Craft Core Construction Program
- Colorado School of English – ESL Classes
- Jewish Family Service – Digital Literacy Training in Spanish

Executive Summary

This resolution extends a contract with **Centro Humanitario Para Los Trabajadores** (Centro) through 12/31/2025 to administer WorkReady Denver (WorkReady). WorkReady Denver is a commitment to upskill and build a pipeline of new workers into jobs where there are labor shortages. Industries including construction, childcare, retail/hospitality, education, healthcare, and business services, exhibit occupations with the highest number of entry- to mid-level job openings on average.

WorkReady aims to build a pipeline of talent into jobs by providing individuals who are on a path to work authorization with the opportunity to connect to education, training, and employment opportunities. This initiative combines classroom learning and industry-recognized credentialing/training to provide individuals with the best chance at success post work authorization.

Participants will be identified through referrals from DEDO’s Denver Workforce Development division and other approved organizations to Centro who will work with participants to develop an individualized education and employment plan. This plan will provide a minimum of 20 hours per week of engagement activities for the length of the program and may include soft skill development and industry training. Centro will also provide participants with legal support at the outset to ensure they are in the process of securing federal employment authorization.

Case management will be provided in the form of comprehensive one-on-one workforce development support, access to supportive services (transportation, childcare, needs-based payments, etc.), and post-enrollment/employment follow up and retention services. Training will include ESL and Workplace ESL, financial literacy, customized training for targeted industries (construction, transportation/logistics, early childhood education, healthcare, food and beverage services, and hospitality) and Centro will have the ability to partner directly with employer partners to provide customized training.

WorkReady also invites employers to connect with newly trained jobseekers ready to contribute to their organization and to invest in the current and future success of this program.

Denver Workforce Development has worked with Centro to develop measurable outcomes based on the following structure:

- 500 participants served
 - Intake and program enrollment
 - Individual education and employment plan developed
- 450 completing ESL and soft-skill training program (90%)
- 350 completing industry training program (70%)
 - Credential training
- 500 employed (100%)
- Average wage: \$20 per hour

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