

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: **10/16/2025**

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves contract with ZoZo Group LLC for \$763,694.00 and a term of three years to advance the City's Green Fleet Maintenance Strategy by equipping City and County of Denver fleet maintenance technicians with essential Electric Vehicle (EV) training, assessing facility readiness, and developing a strategic upgrade implementation plan, citywide (CASR-202581576).

3. **Requesting Agency:** Climate Action, Sustainability, and Resiliency (CASR)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Jessmine Anderson	Name: Jessmine Anderson
Email: Jessmine.Anderson@denvergov.org	Email: Jessmine.Anderson@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**
(who, what, why)

This request will result in delivery of comprehensive Electric Vehicle (EV) training for all City fleet technicians and managers. This investment will ensure:

- Operational Readiness: City Fleet Technicians will be trained in safety protocols to ensure they can maintain EV safely and efficiently.
- Climate Impact: Supports the City's carbon reduction goals by maximizing the performance on new and existing EV fleet vehicles.
- Workforce Equity: Provides upskilling opportunities for fleet technicians aligned with green job pathways.
- Fiscal Responsibility: Prevents costly downtime of new and existing City vehicles, which extends the life of EV assets.

6. **City Attorney assigned to this request (if applicable):** Kristin Brainerd

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Revised 7-15-2024

Key Contract Terms

Type of Contract: Professional Services > \$500K

Vendor/Contractor Name (including any dba's): ZoZo Group LLC

Contract control number (legacy and new): CASR- 202581576

Location: Training locations TBD

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): Shall commence on “Effective Date” and terminate three years after the Effective Date.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$763,694	0	\$763,694

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Shall commence on “Effective Date” and terminate three years after the Effective Date.		

Scope of work:

Denver’s Office of Climate Action, Sustainability and Resiliency (CASR) is entering this contract to develop and deliver comprehensive EV training for all City fleet technicians and managers. This will be completed by doing the following:

- Conduct a Training Needs Assessment
 - A comprehensive Training Needs Assessment of CCD fleet programs will be conducted to evaluate needs and barriers to meet optimal fleet electrification training requirements.
- Facility Upgrade Implementation Strategy
 - Develop a short-term Facility Upgrade Implementation Strategy for maintenance and repair bay conversions and/or retrofits.
- Training Plan
 - With the information collected from the Training Needs Assessment, a plan will be designed to train CCD fleet maintenance staff in EV maintenance and safety.
- Train Fleet Staff
 - Train assessed CCD manager and fleet technicians identified in the assessment on EV knowledge and skills based on prioritization and recommended timelines in CASR approved training plan.

This initiative will advance the development of the City’s Green Fleet Maintenance Strategy by ensuring optimal fleet performance, efficient agency operations, upskilling our city’s workforce while creating a safe working environment therefore reducing the city’s contributions to the local air pollution.

Was this contractor selected by competitive process? Yes

If not, why not?

Has this contractor provided these services to the City before? ☐ Yes ☒ No

Source of funds: Climate Protection Fund

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): None

Who are the subcontractors to this contract?

ZEV Technical Consulting	Optimized Distribution Partners (ODP)	Winn-Marion Companies
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