

## CONTRACT AMENDMENT #1

### SIGNATURE AND COVER PAGE

<b>State Agency</b> Colorado Department of Human Services Office of Children, Youth and Families – Division of Youth Services 2nd JD	<b>Original Contract Number</b> 23 IKAA 174160
<b>Contractor</b> City and County of Denver	<b>Amendment Contract Number</b> 23 IKAA 178481
<b>Current Contract Maximum Amount</b> Initial Term State Fiscal Year 2023                      \$1,633,190.17	<b>Contract Performance Beginning Date</b> 07/01/2022
Total for All State Fiscal Years                      \$1,633,190.17	<b>Current Contract Expiration Date</b> 06/30/2023

### THE PARTIES HERETO HAVE EXECUTED THIS AMENDMENT

Each person signing this Amendment represents and warrants that he or she is duly authorized to execute this Amendment and to bind the Party authorizing his or her signature.

<p style="text-align: center;"><b>CONTRACTOR</b> City and County of Denver</p> <hr style="width: 80%; margin: 10px auto;"/> <p style="text-align: center;">By: Michael B. Hancock, Mayor</p> <p style="text-align: center;">Date: _____</p>	<p style="text-align: center;"><b>STATE OF COLORADO</b> Jared Polis, Governor Department of Human Services Michelle Barnes, Executive Director</p> <hr style="width: 80%; margin: 10px auto;"/> <p style="text-align: center;">By: Al Estrada, Division of Youth Services Associate Director</p> <p style="text-align: center;">Date: _____</p>
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In accordance with §24-30-202 C.R.S., this Amendment is not valid until signed and dated below by the State Controller or an authorized delegate.

**STATE CONTROLLER**  
**Robert Jaros, CPA, MBA, JD**

By: \_\_\_\_\_  
 Andrea Eurich/Toni Williamson

Amendment Effective Date: \_\_\_\_\_

**1. PARTIES**

This Amendment (the “Amendment”) to the Original Contract shown on the Signature and Cover Page for this Amendment (the “Contract”) is entered into by and between the Contractor, and the State.

**2. TERMINOLOGY**

Except as specifically modified by this Amendment, all terms used in this Amendment that are defined in the Contract shall be construed and interpreted in accordance with the Contract.

**3. AMENDMENT EFFECTIVE DATE AND TERM**

**A. Amendment Effective Date**

This Amendment shall not be valid or enforceable until the Amendment Effective Date shown on the Signature and Cover Page for this Amendment. The State shall not be bound by any provision of this Amendment before that Amendment Effective Date, and shall have no obligation to pay Contractor for any Work performed or expense incurred under this Amendment either before or after of the Amendment term shown in **§3.B** of this Amendment.

**B. Amendment Term**

The Parties’ respective performances under this Amendment and the changes to the Contract contained herein shall commence on the Amendment Effective Date shown on the Signature and Cover Page for this Amendment or Month Day, Year, whichever is later and shall terminate on the termination of the Contract.

**4. PURPOSE**

This contract provides services for community-based alternatives to secure detention services for delinquent youth in the 2nd Judicial District. These services are in accordance with the Colorado Youth Detention Continuum (CYDC) and Marijuana Tax Revenue (MTR) Juvenile Services Plans and associated budgets.

This amendment increases SFY23 funding by \$33,612.00 to provide additional support for the CYDC and MTR Juvenile Service Plans. This amendment also updates the Current Contract Maximum Amount, and Exhibit B.

**5. MODIFICATIONS**

The Contract and all prior amendments thereto, if any, are modified as follows:

A. The Contract Maximum Amount table on the Contract’s Signature and Cover Page is hereby deleted and replaced with the Current Contract Maximum Amount table shown on the Signature and Cover Page for this Amendment.

B. REPLACE Exhibit B with Exhibit B1, attached hereto and incorporated by reference.

**6. LIMITS OF EFFECT AND ORDER OF PRECEDENCE**

This Amendment is incorporated by reference into the Contract, and the Contract and all prior amendments or other modifications to the Contract, if any, remain in full force and effect except as specifically modified in this Amendment. Except for the Special Provisions contained in the Contract, in the event of any conflict, inconsistency, variance, or contradiction between the provisions of this Amendment and any of the provisions of the Contract or any prior modification to the Contract, the provisions of this Amendment shall in all respects supersede, govern, and control. The provisions of this Amendment shall only supersede, govern, and control over the

Special Provisions contained in the Contract to the extent that this Amendment specifically modifies those Special Provisions.

**Contract Control Number:**  
**Contractor Name:**

SAFTY-202264956-01/ Parent SAFTY-202263432-01  
COLORADO DEPARTMENT OF HUMAN SERVICES

IN WITNESS WHEREOF, the parties have set their hands and affixed their seals at  
Denver, Colorado as of:

**SEAL**

**CITY AND COUNTY OF DENVER:**

**ATTEST:**

By:

\_\_\_\_\_

\_\_\_\_\_

**APPROVED AS TO FORM:**

**REGISTERED AND COUNTERSIGNED:**

Attorney for the City and County of Denver

By:

By:

\_\_\_\_\_

\_\_\_\_\_

By:

\_\_\_\_\_

**Contract Control Number:**  
**Contractor Name:**

SAFTY-202264956-01/ Parent SAFTY-202263432-01  
COLORADO DEPARTMENT OF HUMAN SERVICES

By: \_\_\_\_\_

Name: \_\_\_\_\_  
(please print)

Title: \_\_\_\_\_  
(please print)

ATTEST: [if required]

By: \_\_\_\_\_

Name: \_\_\_\_\_  
(please print)

Title: \_\_\_\_\_  
(please print)

## Juvenile Services Plan Budget Revision

### Exhibit B1

23 ICAA 178481

### Central Region - Second Judicial District

#### CYDC Budget Revision

Code	Category	Description	Prev Amount	Change	Amount	Prev FTE	FTE	EBP
<b>1000</b>	<b>Assessment</b>		<b>317,108.58</b>		<b>317,108.58</b>	<b>3.20</b>	<b>3.20</b>	
1001	Personnel	CYDC services will be utilized to provide screening and intake for youth in the City and County of Denver. Youth are screened by CYDC staff using state required tools and a substance use screen. In Denver, only three of five levels for the JDSAG are available as there is no option for shelter placement or staff secure placement. Staff has been utilizing local override policy and screening youth home with services when applicable. CYDC staff supervise youth who screen to home detention until a decision is made by the court to have those youth either be supervised on Pretrial Release or on summons status. Client Assessment/Evaluation Services are 24 hours, 7 days a week. Staff rotate on-call weekend and holiday shifts. Case managers are also assigned one day weekly to regular case management duties and intake/screening duties. The lead intake specialist audits screens and write-ups. Personnel included in this line item are: court liaison, detention bed coordinator, case managers, lead case manager, intake specialist, lead intake specialist, interventionist, program supervisors, and director; note that portions of positions have been shifted to the MTR budget since FY 2020-21. This line includes salaries, benefits, shift differential, language differential, on-call/stand-by pay, staff mileage/travel, as well as projected merit raise, per fiscal agent policy. Allocations may change contingent upon budget changes and the needs of our communities and programs.	267,108.58		267,108.58	3.20	3.20	1, 2, 3, 4, 5, 6, 7, 8
1002	Program Support	Operating expenses; materials & supplies to support personnel, office and program management.	6,000.00		6,000.00			1, 2, 3, 4, 5, 6, 7, 8
1003	Screening & Assessment	The 2nd JD CYDC program will contract out some screening and detention bed management. The contractor will follow all relevant 2nd JD procedures to determine if a youth is eligible for detention. For youth who are not detained, contractor may provide further assessment/screening, coordination of services/interventions, and family outreach. Contractor will be responsible to attempt to ensure completion of the Relative Information Form as well as information as to the purpose of the form and need for completion. Contractor will be responsible for e-filing the screening packet, completing a court write-up/report, and communicating with local law enforcement, DYS staff, probation, professionals, and 2nd JD CYDC staff as needed to ensure accuracy, transparency, and timeliness.  This line item also includes assessments and evaluations by other contractors, including but not limited to mental health and substance use assessments.	44,000.00		44,000.00			1, 2, 3, 4, 5, 6, 7, 8
<b>1100</b>	<b>Treatment Services</b>		<b>46,000.00</b>	<b>20,062.00</b>	<b>66,062.00</b>			
1103	Therapy and Intervention	These funds are used to pay providers for treatment, including therapy and intervention, and related services, which may include offense specific treatment, individual treatment, group treatment, and family treatment. Agreements have been made with a variety of providers who have received appropriate background checks to provide services.	46,000.00	20,062.00	66,062.00			1, 2, 3, 4, 5, 6, 7, 8
<b>1200</b>	<b>Direct Support</b>		<b>481,912.97</b>	<b>5,000.00</b>	<b>486,912.97</b>	<b>5.50</b>	<b>5.50</b>	
1201	Personnel	Personnel under the line item of Direct Support provide direct support services to youth and families in Denver. Case managers confer with attorneys, probation officers, and other agency/professionals to compile a social history, reflecting such factors as nature and extent of youth criminality and current social problems. They also analyze collected data and develop/implement case plans for youth on their caseload. Case managers refer clients to service providers as outlined in case plan or upon identifying client/family needs. Case managers complete assessments for youth on their caseloads. Case managers conduct regularly scheduled exploratory interviews with the youth, employers, school personnel, families, and treatment providers to evaluate youth's social progress, and counsel youth concerning perceived problems. They report the youth's progress and make recommendations to professionals and/or the courts. They assist youth and family with cases in other jurisdictions when courtesy supervision is requested. They confer with youth's family to identify needs prior to youth's release. Case managers maintain documentation on all youth on their assigned caseload to include, but not limited to, case notes data collection, electronic monitoring plan/change forms, court reports, and services plans. Case managers attend hearings as required. In addition, they provide rotational on-call coverage, and maintain current data entry in Colorado TRAILS and the Savio databases. Positions included in this line item include case managers, lead case manager, bed manager, program supervisors, program director, and interventionist. This line includes salaries, benefits, shift differential, language differential, on-call/stand-by pay, staff mileage/travel, and projected merit raise per fiscal agent policy. Allocations may change contingent upon budget changes and the needs of our communities and programs.	439,912.97		439,912.97	5.50	5.50	1, 2, 3, 4, 5, 6, 7, 8
1202	Professional Development	Funds are used for services and materials to support and develop education, training, and professional development for staff and program, to include clinical supervision and licensure. Funds may be used to evaluate services and training.	9,000.00	3,000.00	12,000.00			1, 2, 3, 4, 5, 6, 7, 8
1203	Client Support	Materials and services to support youth and families. To purchase a variety of services such as tutoring, mentoring, and extracurricular activities. For materials and supplies to provide direct support and to support program services, such as incentives, food, bus passes/tickets, clothing, utility bills, and other client and client family direct support.	33,000.00	2,000.00	35,000.00			1, 2, 3, 4, 5, 6, 7, 8
1210	COLA							
<b>1400</b>	<b>Supervision</b>		<b>275,649.83</b>	<b>2,000.00</b>	<b>277,649.83</b>	<b>2.90</b>	<b>2.90</b>	

## Juvenile Services Plan Budget Revision

### Exhibit B1

1401	Personnel	Personnel under the line item of Supervision provide supervision services to pre-adjudicated and adjudicated youth and families in Denver. The positions include case managers, lead case manager, court liaison, interventionist, program supervisors, and director. The purpose of the CYDC director position is to provide monitoring for compliance of 2nd JD CYDC programs. The director is responsible for the quality control of CYDC funded programs; maintaining appropriate administrative records; and to provide thorough, accurate and timely information, clarification and reporting as requested by the Juvenile Services Planning Committee. Provide support for all staff. Supervise groups. Provide oversight for the program. Conduct audits and ensure compliance with all DYS and CYDC standards. Review vendor subcontracts, for monitoring of service delivery, and for completion of quality control audits of all CYDC-funded services, including the Intake Screening Program, Gilliam Case Management/Community Supervision Program, Drug/Alcohol services and Probation Detention Release program. The position also monitors data entry for those same program components. Provide Training Opportunities for all staff. Ensure that Background Checks have been completed for all staff and vendors. Submit Timesheets bi-weekly. Conduct evaluations and performance review plans. The interventionist works in the Detention Facility and works directly with detained youth to create individualized service plans and WRAP plans. Follows youth after detention to ensure that an appropriate work or school plan is established. The role of case managers is to confer with attorneys, probation officers and other agency/professionals to compile a social history, reflecting such factors as nature and extent of youth criminality and current social problems. Case managers supervise youth in the home, in the community, and in school. They will also analyze collected data and develop/implement action plans for youth on their caseload. Case managers will refer clients to service providers as outlined in action plan or upon identifying client/family needs. Case managers will complete assessments for youth on their caseloads using the CIRA Full Assessment tool for youth. Case managers conduct regularly scheduled exploratory interviews with the youth, employers, school personnel, families, and treatment providers to evaluate youth's social progress, and counsel youth concerning perceived problems. In addition to supervising youth, they report the youth's progress and make recommendations to professionals and/or the courts. They assist youth and family with cases in other jurisdictions when courtesy supervision is requested. They confer with youth's family to identify needs prior to youth's release. Case managers maintain documentation on all youth on their assigned caseload to include, but not limited to, case notes data	245,165.99		245,165.99	2.90	2.90	1, 2, 3, 4, 5, 6, 7, 8
	Personnel (cont.)	collection, electronic monitoring plan/change forms, court reports, and services plans. Case managers will attend hearings as required. Case managers are required to input data into TRAILS and Savio databases. The supervisors provide supervision for staff and programs. Monitor program services. Review and sign court reports. Complete monthly stat reports. Participate in interviewing new staff. Conduct formal evaluations for staff. Attend community/agency meetings. Provides support for staff at court when needed. Maintain timely and effective communication. The lead case manager role will incorporate both the generalist case management functions and the more extensive case management functions such as resolving conflicts, breaking down barriers before they escalate, serve as a support for other case managers. Provides leadership and serves as a professional resource to ensure development of excellence within the department. Contributes to the development of the performance enhancement plan, documents performance, provides performance feedback, and furnishes information for the formal performance evaluation. Responds orally to informal grievances and relays information to the supervisor. Documents situations which may be cause for disciplinary action and provides this information to the supervisor. Knowledge of supervisory principles and practices sufficient to be able to perform a variety of lead work functions. This line includes salaries, benefits, shift differential, language differential, on-call/stand-by pay, staff mileage/travel, as well as projected merit raise, per fiscal agent policy. Allocations may change contingent upon budget changes and the needs of our communities and programs.						
1403	Electronic Monitoring	Tracking and supervision. Electronic Home Monitoring (EHM) services and Global Positioning System (GPS) services.	30,483.84	2,000.00	32,483.84			1, 3, 4, 6, 7, 8
<b>1600</b>	<b>Plan Administration</b>		<b>134,166.79</b>		<b>134,166.79</b>	<b>0.20</b>	<b>0.20</b>	
1601	Personnel	The purpose of the director position is to provide monitoring for compliance of 2nd Judicial CYDC programs. The director is responsible for the quality control of CYDC funded programs; maintaining appropriate administrative records; and to provide thorough, accurate and timely information, clarification and reporting as requested by the Juvenile Services Planning Committee. Provide support for all staff. Provide oversight for the program. Conduct audits and ensure compliance with all DYS and CYDC standards. Review vendor contracts, for monitoring of service delivery, and for completion of quality control audits of all CYDC-funded services, including the Intake Screening Program, Gilliam Case Management/Community Supervision Program, Drug/Alcohol services and Probation Detention Release program. The position also monitors data entry for those same program components. Provide Training Opportunities for all staff. Ensure that Background Checks have been completed for all staff and vendors. Submit Timesheets bi-weekly. Conduct evaluations and performance review plans. This line includes salaries, benefits, shift differential, language differential, on-call/stand-by pay, staff mileage/travel, as well as projected merit raise, per fiscal agent policy. Allocations may change contingent upon budget changes and the needs of our communities and programs.	27,779.74		27,779.74	0.20	0.20	1, 2, 3, 4, 5, 6, 7, 8
1602	JSPC Materials & Services	Materials, supplies, and services to support activities of the Juvenile Services Planning Committee, to include but not be limited to support for regular and ad-hoc meetings, trainings, conference attendance and participation, travel support, and retreats.	6,000.00		6,000.00			N/A
1605	Fiscal Services	The Fiscal Agent serves as the employer for CYDC program. The Fiscal Agent provides fiscal oversight and contract management and human resources support to the JSPC and coordinator. The Fiscal Agent is responsible for reporting to the Division of Youth Services.  Fiscal agent services for the program include the following: entering into a contract with the Division of Youth Services to receive and manage the CYDC funds allocated to the Second Judicial District; represent the JSPC in conducting regular fiscal reviews of contracts, purchase awards, etc. that are budgeted in the annual plan; manage budget revisions approved by the JSPC; coordinate and facilitate hiring process for CYDC Coordinator and staff; pay all service providers and maintain subcontracts with each; assume appropriate risk and liability; provide facilities for CYDC staff; provide human resources functions and employee training to CYDC staff; provide technology support to CYDC staff.	100,387.05		100,387.05			7, 8
<b>GRAND TOTAL</b>			<b>1,254,838.17</b>	<b>27,062.00</b>	<b>1,281,900.17</b>	<b>11.80</b>	<b>11.80</b>	

## Juvenile Services Plan Budget Revision

### Central Region - Second Judicial District

#### MTR Budget Revision

Code	Category	Description	Prev Amount	Change	New Amount	Prev FTE	New FTE	EBP
1000	Assessment		77,828.76		77,828.76	0.80	0.80	

## Juvenile Services Plan Budget Revision

### Exhibit B1

M1001	Personnel	Personnel costs are utilized to support two staff members. The System Navigators provide in-house educational, non-clinical support for clients and families. This unit also assists the Pretrial Release Case Managers in urinalysis monitoring, referrals to treatment/services, and non-clinical assessments. The System Navigators assess clients for appropriate services and groups. The CRAFFT Tool is used to identify need. The System Navigators are provided with the results of the CRAFFT Tool to determine need. This line includes salaries, benefits, shift differential, language differential, staff mileage/travel, and projected merit raise per fiscal agent policy. This line item also includes costs for positions from CYDC that were shifted to the MTR budget beginning with FY 20-21. Allocations may change contingent upon budget changes and the needs of our communities and programs.	77,828.76		77,828.76	0.80	0.80	1, 2, 3, 4, 5, 6, 7, 8
<b>1100</b>	<b>Treatment Services</b>		<b>28,583.66</b>	<b>6,050.00</b>	<b>34,633.66</b>	<b>0.20</b>	<b>0.20</b>	
M1101	Personnel	Personnel costs are utilized to support two staff members. The System Navigators provide in-house educational, non-clinical support for clients and families. This unit also assists the Pretrial Release Case Managers in urinalysis monitoring, referrals to treatment/services, and non-clinical assessments. The System Navigators assess clients for appropriate services and groups. The CRAFFT Tool is used to identify need. The System Navigators are provided with the results of the CRAFFT Tool to determine need. This line includes salaries, benefits, shift differential, language differential, staff mileage/travel, and projected merit raise per fiscal agent policy. Allocations may change contingent upon budget changes and the needs of our communities and programs.	20,004.60		20,004.60	0.20	0.20	1, 2, 3, 4, 5, 6, 7, 8
M1103	Therapy and Intervention	These funds are used to pay providers for treatment, including therapy and intervention, and related services, which may include offense specific treatment, individual treatment, group treatment, and family treatment. Agreements have been made with a variety of providers who have received appropriate background checks to provide services.	8,579.06	6,050.00	14,629.06			1, 2, 3, 4, 5, 6, 7, 8
<b>1200</b>	<b>Direct Support</b>		<b>184,743.78</b>		<b>184,743.78</b>	<b>2.00</b>	<b>2.00</b>	
M1201	Personnel	Personnel costs are utilized to support two staff members. The System Navigators provide in-house educational, non-clinical support for clients and families. This unit also assists the Pretrial Release Case Managers in urinalysis monitoring, referrals to treatment/services, and non-clinical assessments. The System Navigators assess clients for appropriate services and groups. The CRAFFT Tool is used to identify need. The System Navigators are provided with the results of the CRAFFT Tool to determine need. This line includes salaries, benefits, shift differential, language differential, staff mileage/travel, and projected merit raise per fiscal agent policy. This line item also includes costs for positions from CYDC that were shifted to the MTR budget beginning with FY 20-21. Allocations may change contingent upon budget changes and the needs of our communities and programs.	177,743.78		177,743.78	2.00	2.00	1, 2, 3, 4, 5, 6, 7, 8
M1203	Client Support	Materials and services to support youth and families. To purchase a variety of services such as tutoring, mentoring, and extracurricular activities. For materials and supplies to provide direct support and to support program services, such as incentives, food, bus passes/tickets, clothing, utility bills, and other client and client family direct support.	7,000.00		7,000.00			1, 2, 3, 4, 5, 6, 7, 8
M1210	COLA							
<b>1400</b>	<b>Supervision</b>		<b>26,004.60</b>	<b>500.00</b>	<b>26,504.60</b>	<b>0.20</b>	<b>0.20</b>	
M1401	Personnel	Personnel costs are utilized to support two staff members. The System Navigators provide in-house educational, non-clinical support for clients and families. This unit also assists the Pretrial Release Case Managers in urinalysis monitoring, referrals to treatment/services, and non-clinical assessments. The System Navigators assess clients for appropriate services and groups. The CRAFFT Tool is used to identify need. The System Navigators are provided with the results of the CRAFFT Tool to determine need. This line includes salaries, benefits, shift differential, language differential, staff mileage/travel, and projected merit raise per fiscal agent policy. Allocations may change contingent upon budget changes and the needs of our communities and programs.	20,004.60		20,004.60	0.20	0.20	1, 2, 3, 4, 5, 6, 7, 8
M1403	Substance Use Monitoring	Materials and services for substance use monitoring, to include urinalysis testing, monitored urinalysis, breathalyzer, medication monitoring.	6,000.00	500.00	6,500.00			1, 3, 4, 6, 7, 8
<b>1600</b>	<b>Plan Administration</b>		<b>27,579.20</b>		<b>27,579.20</b>			
M1605	Fiscal Services	The Fiscal Agent serves as the employer for CYDC program. The Fiscal Agent provides fiscal oversight and contract management and human resources support to the JSPC and coordinator. The Fiscal Agent is responsible for conducting program evaluation and monthly fiscal reports to the Division of Youth Services.	27,579.20		27,579.20			7, 8
	<b>CYDC TOTAT</b>		<b>1,254,838.17</b>	<b>27,062.00</b>	<b>1,281,900.17</b>	<b>11.80</b>	<b>11.80</b>	
	<b>MTR TOTAL</b>		<b>344,740.00</b>	<b>6,550.00</b>	<b>351,290.00</b>	<b>3.20</b>	<b>3.20</b>	
	<b>GRAND TOTAL</b>		<b>1,599,578.17</b>	<b>33,612.00</b>	<b>1,633,190.17</b>			