

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 04/18/22

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends an existing contract with The Urban Institute by adding \$470,189.88 and one year for a new end date of 4/30/2023 to provide formal program evaluation for the continued Supportive Housing Pay for Performance (SIB Extension) program (HOST-202261988).

3. Requesting Agency: Department of Housing Stability

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Midori Higa	Name: Jack Wylie
Email: midori.higa@denvergov.org	Email: jack.wylie@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Urban Institute will support the Denver Supportive Housing Pay for Performance (SHP4P, formally SIB) by managing and coordinating referral pathways, engaging in data collection for the impact study, and developing & disseminating a contract year report.

6. City Attorney assigned to this request (if applicable): Bradley Neiman

7. City Council District: All

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services Agreement > \$500K

Vendor/Contractor Name: Urban Institute

Contract control number: HOST-202261988

Location: 500 L'Enfant Plaza SW, Washington, DC 20024

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 2

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Existing Term: February 1, 2016 through April 30, 2022

Amended Term: February 1, 2016 through April 30, 2023

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,026,060.12	\$470,189.88	\$1,496,250

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
02/1/2016-04/30/2022	1 year	04/30/2023

Scope of work:

1. Task 1: Referral Pathway—Management & Coordination
 - a. Based upon the eligibility criteria established in the Research Design and in coordination with the City of Denver (“City”), the Denver PFS, LLC (i.e., Social Impact Bond Special Purpose Vehicle “SPV”), and Colorado Coalition for the Homeless (“CCH”), the Urban Institute (“Urban”) will:
 - i. Lead and coordinate ongoing updates to the eligibility list (contingent upon ongoing DPD assistance).
 - ii. Lead and coordinate a referral and hand-off process for those individuals identified as the group receiving treatment (contingent upon the ongoing assistance of Cindy Laub or other appointed contact with DPD access);
 - b. As a part of this task, Urban will work with all program partners to address ongoing challenges and referral and enrollment difficulties, including but not limited to:
 - i. Attending operating committee meetings and governance committee meetings;
 - ii. Providing ongoing and timely support to City, SPV, and CCH staff involved with the project; and
 - iii. Generating proposals for improving processes to ensure adequate referral and enrollment levels are met.
 - c. As part of the SHP4P Extension, and pending necessary support from MDHI, Urban will work with program partners to create a new referral pathway to identify individuals who meet project eligibility criteria and are currently unsheltered. To create this new referral pathway, Urban will:
 - i. Link project data with HMIS data to analyze population overlap and potential eligibility criteria;
 - ii. Work with MDHI to determine a process by which eligible individuals are identified within HMIS; and
 - iii. Connect the new DSOC/SOLE referral pathway with the existing referral process for the evaluation.
2. Task 2: Impact Study—Data Collection
 - a. In accordance with the Research Design, Urban will collect and certify the validity of the data and calculations used to inform City payments. Pending access to data, Urban will:

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- i. Collect and validate Service Provider data on participant engagement and exits from housing and measure days spent in housing; and
 - ii. Collect and validate Denver Sheriff Department data on jail days and measure the impact of the Program on the target population's jail days.
 - b. In addition to the payment measures, Urban will collect and analyze data on additional evaluation outcomes and impacts only if data are made available by the City and other project partners. These include:
 - i. Healthcare utilization and costs; and
 - ii. Homelessness system utilization and costs.
- 3. Task 3: Reporting and Dissemination
 - a. For project monitoring purposes, Urban will maintain a monthly dashboard as outlined in the Evaluation Design. Data for this dashboard will be collected at least monthly from CCH. Individual-level data on participant engagement and enrollment in the program will be provided by CCH and aggregated by Urban into a monthly dashboard that Urban will share with the City.
 - b. Urban will conduct outcome analyses for the SHP4P Extension and provide biannual evaluation reports to the City, in alignment with the established reporting schedule and process for the Supportive Housing Pay for Performance. Reports will be provided on 6- month and 12-month outcomes for the SHP4P Extension. Reports will be provided on the following schedule:
 - i. Biannual project evaluation reports (engagement and housing stability outcomes through 6/30/22) 6/30/21; 9/30/21; 6/30/22; & 9/30/22

Was this contractor selected by competitive process? No **If not, why not?** This provider was selected for the original SIB project and has supported the evaluation functions since inception. Continuation of Urban Institute as an evaluator provides continuity of service and data as the project continues.

Has this contractor provided these services to the City before? Yes No

Source of funds: HOST Performance Contracts

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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