

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 6/29/16

Please mark one:  Bill Request or  Resolution Request

**1. Has your agency submitted this request in the last 12 months?**

Yes  No

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

For an Ordinance approving a proposed donation of books from the Denver Public Library of the City and County of Denver to the Denver Public Library Friends Foundation.

**3. Requesting Agency:** Denver Public Library

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Ron Miller
- **Phone:** 720-865-2020
- **Email:** rmiller@denverlibrary.org

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** same
- **Phone:**
- **Email:**

**6. General description of proposed ordinance including contract scope of work if applicable:**

The Denver Public Library weeds out around 400,000 books and other items from its collection each year. For over 40 years, these have been processed and sold at the annual summer book sale by the Denver Public Library Friends Foundation; a 501(C)3 organization whose sole purpose is to support the library. This ordinance will allow the Friends Foundation to sell Library books at a book store, online and by other methods.

**\*\*Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. **Contract Control Number:** N/A
- b. **Duration:** Ongoing
- c. **Location:** City wide
- d. **Affected Council District:** City Wide
- e. **Benefits:** Increased revenue from the sale of weeded books
- f. **Costs:** N/A

**7. Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

None. This request has been approved by General Services

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SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_