

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

**Date of Request:** 04/02/2019

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- x Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment
- Dedication/Vacation  Appropriation/Supplemental  DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Award expenditure agreement to **Clayton Early Learning** for full funding in the amount of \$1,319,878.00 to provide direct Head Start services to 201 children.

**3. Requesting Agency:** Office of Children’s Affairs

**4. Contact Person:**

|   |   |
|---|---|
| Contact person with knowledge of proposed ordinance/resolution                    | Contact person to present item at Mayor-Council and Council                     |
| Name: Al Martinez   | Name: Al Martinez   |
| ▪ Email: <a href="mailto:Al.Martinez@denvergov.org">Al.Martinez@denvergov.org</a> | Email: <a href="mailto:Al.Martinez@denvergov.org">Al.Martinez@denvergov.org</a> |

**5. General description or background of proposed request. Attach executive summary if more space needed:**

Award to Clayton Early Learning a delegate agency contract in the amount of \$1,319,878.00 to provide comprehensive Head Start services to 201 children, ages 3 to 5 years old for the fiscal period July 1, 2019 thru June 30, 2020.

**6. City Attorney assigned to this request (if applicable):** N/A

**7. City Council District:** 8, 11

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: RR19 0355

Date Entered: \_\_\_\_\_

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name: Clayton Early Learning

Contract control number: 201948396

Location: District 8, 11

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many? \_\_\_\_\_

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 7/1/2019-06/30/2020

Contract Amount (indicate existing amount, amended amount and new contract total):

| <i>Current Contract Amount</i> | <i>Additional Funds</i> | <i>Total Contract Amount</i> |
|--------------------------------|-------------------------|------------------------------|
| <i>(A)</i>                     | <i>(B)</i>              | <i>(A+B)</i>                 |
| \$1,319,878.00                 |                         | \$1,319,878.00               |

  

| <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
|------------------------------|-------------------|------------------------|
|                              |                   |                        |

**Scope of work:** Award to Clayton Early Learning a delegate agency contract in the amount of \$1,319,878.00 to provide comprehensive Head Start services to 201 children, ages 3 to 5 years old for the fiscal period July 1, 2019 thru June 30, 2020.

Was this contractor selected by competitive process? YES If not, why not?

Has this contractor provided these services to the City before?  Yes  No

Source of funds: Head Start Federal Grant

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? N/A

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR19 0355

Date Entered: \_\_\_\_\_