

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 3/21/2023

Please mark one: ☐ Bill Request or ☒ Resolution Request

### 1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
- ☐ Other:

### 2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves contract THTRS-202366494-00 with LEO Events, LLC ('LEO') for event management of Five Points Jazz Festival for the year of 2023 and 2024.

### 3. Requesting Agency: Denver Arts & Venues

### 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Sonia Rae, Brooke Dilling	Name: Sonia Rae, Brooke Dilling
Email: <a href="mailto:Sonia.Rae@denvergov.org">Sonia.Rae@denvergov.org</a> ; <a href="mailto:Brooke.Dilling@denvergov.org">Brooke.Dilling@denvergov.org</a>	Email: <a href="mailto:Sonia.Rae@denvergov.org">Sonia.Rae@denvergov.org</a> ; <a href="mailto:Brooke.Dilling@denvergov.org">Brooke.Dilling@denvergov.org</a>

### 5. General description or background of proposed request. Attach executive summary if more space needed:

Please see attached Executive Summary.

### 6. City Attorney assigned to this request (if applicable):

Brian Martin

### 7. City Council District:

District 9

### 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

## Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):  
Professional Services

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

**Vendor/Contractor Name:** LEO Events, LLC

**Contract control number:** THTRS-202366494

**Location:** Five Points Neighborhood in Denver

**Is this a new contract?** ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?**

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** 4/1/2023 – 12/31/2024

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
1,300,000	0	1,300,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
4/1/2023 – 12/31/2024	N/A	N/A

**Scope of work:** Five Points Jazz Festival event production for the year 2023 and for 2024.

**Was this contractor selected by competitive process?** Yes via RFP (RFP # 11083) **If not, why not?**

**Has this contractor provided these services to the City before?** ☐ Yes ☒ No

**Source of funds:** Denver Arts and Venues Operating Expenses

**Is this contract subject to:** ☒ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☐ N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** 5 (Five) %

**Who are the subcontractors to this contract?** Includes, but not limited to, Mighty Fine Productions, Manic Productions, Wright Group Event Services, JMF Corporation, Honeybuckets

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Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_