

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 09/15/2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends service agreement with Bayaud Works, LLC (BW) to add \$3,500,000.00 for a new total of \$6,755,000.00 and to add 9 months for a new ends date of 3-31-2026 to operate and provide shelter services for individuals experiencing homelessness in 24/7, low-barrier, emergency shelter environment, manage the Homeless Management Information System (HMIS) enrollment, and client support, citywide (HOST-202158828/HOST-202581430-06).

3. **Requesting Agency:** HOST - Department of Housing Stability

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Patrick Casey	Name: Polly Kyle
Email: patrick.casey@denvergov.org	Email: Polly.Kyle@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**
(Who, what, why)

Bayaud Works will participate in shelter operations support as directed by HOST, which may include: 24/7 around-the-clock operations of temporary emergency shelter activation due to inclement weather, congregate emergency shelters, and supporting operations at other mutually agreed sites. Emergency shelter sites will be determined by HOST. HOST will provide a minimum of 24-hour notice, when feasible. BW will support and provide 24/7 congregate shelter for individuals and families experiencing homelessness.

6. **City Attorney assigned to this request (if applicable):** Megan Waples, Ubaldo Fernandez, McKenzie Brandon

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g., Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services > \$500K

Vendor/Contractor Name (including any dba's): Bayaud Works, LLC

Contract control number (legacy and new): HOST-202158828, HOST-202581430-06

Location: 1800 Glenarm Pl. Suite 300 Denver CO 80202

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 6

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

- HOST-202158828 10/01/2021 – 12/31/2022
- HOST-202261989-01 10/01/2021 – 12/31/2022
- HOST-202265610-02 10/01/2021 – 12/31/2023
- HOST-202370906-03 10/01/2021 – 12/31/2024
- HOST-202477375-04 10/01/2021 – 03/31/2026
- HOST-202579804-05 10/01/2021 – 03/31/2026
- HOST-202581430-06 10/01/2021 – 12/31/2026

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
\$3,255,000	\$3,500,000	\$6,755,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
10/01/2021 – 03/31/2026	9 months	10/01/2021 – 12/31/2026

Scope of work:

- A. BW will be responsible for adhering to the Shelter Program Standards document to be provided by HOST.
- B. Shelter Operations Support:
 1. BW will participate in shelter operations support as directed by HOST, which may include:
 - a. 24/7 around-the-clock operations of temporary emergency shelter activation due to inclement weather, congregate emergency shelters, and supporting operations at other mutually agreed sites.
 - b. Emergency Shelter Operation sites will be determined by HOST.
 - c. HOST will provide a minimum of 24-hour notice, when feasible.
 - d. BW will support and provide 24/7 congregate shelter for individuals and families experiencing homelessness.
 2. BW support may include:
 - a. Shelter site set-up and tear down.
 - b. Shelter staffing to include:
 - i. Project Manager
 - ii. Shelter Leads
 - iii. Certified Fire Watch Staff
 - iv. Shelter Operations Staff
 - v. Janitorial and biohazard clean-up
 - vi. Unarmed Security Guards

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3. BW staff duties include securing doors, serving food, bed checks, bag and tag of personal items left by guests, distribution of personal laundry, cleaning of common areas, guest check-in, and any other tasks needed to run facilities.
4. BW will provide HOST an accurate daily count of emergency shelter utilization in the form of an electronic consolidated shelter-guest log.
 - a. Information collected includes, but is not limited to, shelter guest demographic and personal identifiable information
 - b. HOST will provide necessary templates and methods of collecting information
 - c. BW may be assigned other crisis response support duties as needed.
5. BW may supply shelter items as needed, including food for staff unable to leave shelter premises.
6. BW will have all payroll/expenses coded to the location worked for any cold weather shelter site and all invoice expense items will reflect the cold weather shelter locations worked for that event.

Was this contractor selected by competitive process? Yes,

If not, why not?

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Homelessness Resolution Fund

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? None

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