

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 6/17/2024

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves Master Purchase Order with Fisher Scientific Company, LLC. for \$1,000,000 and through 2/28/2029 to provide reagents and laboratory supplies need for DNA testing by the City's Crime Lab, citywide. SC-00009264

3. **Requesting Agency:** General Services Purchasing

## 4. Contact Person:

|  |   |
|--|---|
| Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert) | Contact person for council members or mayor-council |
| Name: Elizabeth Hewes  | Name: Elizabeth Hewes                               |
| Email: elizabeth.hewes@denvergov.org   | Email: elizabeth.hewes@denvergov.org                |

5. **General description or background of proposed request. Attach executive summary if more space needed:**

To provide reagents and laboratory supplies needed for DNA testing by the City's Crime Lab.

6. **City Attorney assigned to this request (if applicable):** Brian Martin

7. **City Council District:** citywide

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Master Purchase Order

**Vendor/Contractor Name (including any dba's):** Fisher Scientific Company, LLC.

**Contract control number (legacy and new):** SC-00009264

**Location:** citywide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** 2/28/2029

**Contract Amount (indicate existing amount, amended amount and new contract total):** \$1,000,000

| <i>Current Contract Amount</i><br>(A) | <i>Additional Funds</i><br>(B) | <i>Total Contract Amount</i><br>(A+B) |
|---------------------------------------|--------------------------------|---------------------------------------|
| \$1,000,000                           |                                |                                       |

| <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
|------------------------------|-------------------|------------------------|
| 2/28/2029                    |                   |                        |

**Scope of work:**

To provide reagents and laboratory supplies needed for DNA testing by the City's Crime Lab.

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** General

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** NA

**Who are the subcontractors to this contract?** NA

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