

# ORDINANCE/RESOLUTION REQUEST

Please email requests to Kiki Turner  
at [Kiki.Turner@DenverGov.org](mailto:Kiki.Turner@DenverGov.org) by **noon on Friday**.

Date of Request: 4.18.22

Please mark one:  **Bill Request** or  **Resolution Request**

## 1. Type of Request:

- Contract/Grant Agreement**     **Interagency Agreement (IAA)**     **Rezoning/Text Amendment**  
 **Dedication/Vacation**     **Appropriation/Supplemental**     **DRMC Change**

## 2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves an amendment to the sub-award agreement between the City and Denver Health and Hospital Authority to provide for management costs associated with implementing the FEMA Public Assistance grant program for Covid-19 response.

## 3. Requesting Agency: Department of Finance

## 4. Contact Person:

|   |   |
|---|---|
| Contact person with knowledge of proposed ordinance/resolution                | Contact person to present item at Mayor-Council and Council                   |
| Name: Rory Regan  | Name: Rory Regan  |
| Email: <a href="mailto:Rory.Regan@denvergov.org">Rory.Regan@denvergov.org</a> | Email: <a href="mailto:Rory.Regan@denvergov.org">Rory.Regan@denvergov.org</a> |

## 5. General description or background of proposed request. Attach executive summary if more space needed:

Shortly after the onset of the pandemic, the City submitted a claim to the Colorado Department of Homeland Security and Emergency Management (CDHSEM) for FEMA public assistance funding related to the pandemic. The majority of the claim incorporated requests related to City programs and services, like emergency sheltering, personal protective equipment, needs at the airport, and emergency operations center functions. Funding for expenses specific to hospital operations were also submitted, approved, and in turn sub-awarded to Denver Health and Hospital Authority (DHHA).

Under FEMA's Covid-19 Public Assistance program, grantees may claim management costs to account for certain administrative expenses incurred while managing the program. This allows the recipients of funding to charge administrative payroll to the grant for those individuals directly managing the program as well as to include certain professional services contracts, such as the costs associated with the City's FEMA consultant. With Resolution No. 1241, Series of 2021, City Council approved an amendment to the City's agreement with CDHSEM to add these management costs as additional scope to the agreement. This resolution request approves an amendment to the sub-award agreement with DHHA to add \$201,480 of management costs as additional scope to the existing sub-award agreement.

## 6. City Attorney assigned to this request (if applicable): Brad Nieman

## 7. City Council District: N/A

## 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** Grant Agreement

**Vendor/Contractor Name:** Denver Health and Hospital Authority

**Contract control number:** FINAN-202054689

**Location:** N/A

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 1

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Existing Term: April 21, 2020 – June 12, 2022

Amended Dates: No date change

**Contract Amount (indicate existing amount, amended amount and new contract total):**

| <i>Current Contract Amount</i><br>(A) | <i>Additional Funds</i><br>(B) | <i>Total Contract Amount</i><br>(A+B) |
|---------------------------------------|--------------------------------|---------------------------------------|
| \$18,839,685.38                       | \$201,480                      | \$ 19,041,165.38                      |

  

| <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
|------------------------------|-------------------|------------------------|
| 4/21/20 – 6/12/22            | No change         | No change              |

**Scope of work:**

This amendment incorporates management costs, which are certain administrative expenses incurred to allow for the overall execution of the program. These include select categories of payroll and professional services used to administer the grant program.

**Was this contractor selected by competitive process?** FEMA - N/A

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** N/A

**ELEVATE DENVER BOND:**

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

**Who are the subcontractors to this contract?** N/A.

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*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_