

ORDINANCE/RESOLUTION REQUEST

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 2/5/2018

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: Contract with DAL Global Services, LLC., a service provider operating at Denver International Airport for a new Office Space Lease. (201736832)

3. Requesting Agency: Department of Aviation

4. Contact Person:

- **Name:** Rachel Marion
- **Phone:** (303) 342-2772
- **Email:** Rachel.Marion@flydenver.com

5. Contact Person:

- **Name:** George Karayiannakis
- **Phone:** (303) 342-2418
- **Email:** George.Karayiannakis@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable: This Agreement will run for a 5-year period, ending 12/31/2022. DAL Global Services provides ground handling services to Alaska Airlines at DEN. Their office is located within concourse C.

- a. **Contract Control Number:** 201736832
- b. **Duration:** 5 years
- c. **Location:** DEN
- d. **Affected Council District:** 11
- e. **Benefits:** Generates approximately \$20,000 in annual revenue.
- f. **Costs:** This is a revenue contract.

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
N/A	\$20,000	\$20,000 annually

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	12/31/2022

- g. **Date Goals Assigned:** N/A
- h. **Goals:**

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: RR18 0148

Date: _____

Key Contract Terms

Type of Contract:

- Professional Services > \$500K Lease Design or Construction for airport improvements > \$5M
 Grant IGA Sale of Real Property Sale of Personal Property

Vendor/Contractor Name: DAL Global Services LLC.

Contract control number: 201736832

City's contract manager: Mark Uriarte

Was this contractor selected by competitive process? No

Has this contractor provided these services to the City before? Yes No

Term/Duration of contract/project:

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Renewal terms: N/A

Purpose: DAL Global Services, LLC. provides ground handling services to Alaska Airlines at DEN.

Cost/value: \$20,000

Source of funds: Revenue to City

Benefit: Creates rental revenue and fills vacancy for DEN

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

Location: Denver International Airport

Affected Council District: 11

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: RR18 0148

Date: _____