

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 3/8/2021

Please mark one:       Bill Request                      or                       Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation             Appropriation/Supplemental             DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Authorizes an agreement with The St. Francis Center, through contract control number HOST 202057238 for \$2,919,000. Purpose is to fund Rapid Resolution and Shelter Program services.

**3. Requesting Agency:** Department of Housing Stability

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Marcus Ritosa	Name: Elvis Rubio
Email: marcus.ritosa@denvergov.org	Email: elvis.rubio@denvergov.org

**5. General description or background of proposed request. Attach executive summary if more space needed: (in this section, please describe what the additional funding will support if it is an amendment)**

This project will fund Rapid Resolution and Shelter Program services for three years at The St. Francis Center, which will serve 225 unduplicated Rapid Resolution service households annually, and 10,000 unduplicated Shelter program households annually.

- a. **Contract Control Number:** HOST 202057238
- b. **Duration:** January 1, 2021 to December 31, 2023
- c. **Affected Council District:** All Districts
- d. **Benefits:** The St. Francis Center will provide Rapid Resolution and Shelter Program services to experiencing literal or episodic homelessness typically within one month of their present experience of homelessness.
- e. **Costs:** \$2,919,000. Funded annually for 3-years at \$973,000 annually.

**6. City Attorney assigned to this request (if applicable):** Andrew Riester

**7. City Council District:** All

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

### Key Contract Terms

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR21 0285

Date Entered: \_\_\_\_\_

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):** Service Agreement > \$500K

**Vendor/Contractor Name:** The St. Francis Center

**Contract control number:** HOST 202057238

**Location:** 2323 Curtis St Denver, CO 80205

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**  
HOST-202057238. Contract term January 1, 2021 to December 31, 2023

**Contract Amount (indicate existing amount, amended amount and new contract total):** \$2,919,000

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$2,919,000	N/A	\$2,919,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2021-12/31/2023	0	1/1/2021-12/31/2023

**Scope of work:**

These funds will be provided to The St. Francis Center (“SFC”) to be utilized to provide Rapid Resolution and Shelter services for clients experiencing literal or episodic homelessness typically within one month of their present experience of homelessness. SFC will identify potential clients of Rapid Resolution services both within their existing locations and at other congregant or non-congregant shelter providers.

1. Assistance oriented to navigating clients back to stable housing within two weeks from program enrollment. Assistance may include but is not limited to: Landlord/family mediation, reunification/ relocation, transportation assistance, employment support, minor medical expenses, childcare, limited rental assistance, and other direct client supports in service of this navigation.
2. Day Shelter Services - access to safe, peaceful, and clean shelter in a respectful environment where they can meet their basic needs and access effective and supportive services to work towards housing. SFC will provide, or coordinate for, on-site general delivery mail, personal-belongings storage, telephone access, clothing bank, and shower facilities.
3. Case Management/Assistance - SFC will help clients seek, apply for, and obtain housing. Assistance priority may be given based on higher vulnerability. Assistance may include but is not limited to: locate family members and provide funds for transportation when family members are able to provide housing; and access to other wrap around services.

**Was this contractor selected by competitive process?** Yes

**If not, why not?** Grant Agreement

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** General Fund, Homeless Services Fund, 2B Shelter

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

**Executive Summary**

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: RR21 0285

Date Entered: \_\_\_\_\_

This contract was selected for Department of Housing Stability (HOST) funding as a result of the department's Notice of Funding Availability (NOFA) procurement process.

HOST initiated a Notice of Funding Availability (NOFA) procurement process last August, as a basis for awarding many of the department's housing opportunity, housing stability and homelessness resolution programs/services contracts for 2021. HOST sought proposals for a variety of programs and services utilizing both federal and local funds.

The 2021 Housing Opportunity, Housing Stability, and Homelessness Resolution Programs NOFA specifically solicited proposals for programs or services to fund activities in the following areas:

- Housing programs or services
- Housing stability
- Homelessness resolution
- Innovative programs and services
- Professional facilitation services

Federal funding sources identified under the NOFA include Community Development Block Grant Program, Home Investment Partnerships Program, Emergency Solutions Grants, Housing Opportunities for Persons with AIDS Program, and CARES Act resources to support coronavirus response. Local/other funding sources included General Fund, Affordable Housing Fund, foundations, and individual donors that support housing development, preservation, and programmatic assistance for low- and moderate-income residents.

HOST is currently finalizing contracts associated with the NOFA procurement process and will bring forward contracts exceeding \$500,000 for City Council review and approval throughout early 2021.

This agreement will fund Rapid Resolution and Shelter Program services for three years at The St. Francis Center, which will serve 225 unduplicated Rapid Resolution service households annually, and 10,000 unduplicated Shelter program households annually.

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Resolution/Bill Number: RR21 0285

Date Entered: \_\_\_\_\_

Revised 03/02/18