

---

## PROFESSIONAL EXPERIENCE

**Wellspring Community, Castle Rock, CO**

*April 2022 – present*

**Program Director**

- Set goals, vision and project plans to drive programmatic priorities for day program providing services to adults with intellectual and developmental disabilities.
- Oversees teaching team through observations, coaching and development.
- Oversees compliance and case management teams to ensure programming meets the needs of our participants and follows the guidance of all relevant state and federal rules and regulations.

**DSST Public Schools, Denver, CO**

*May 2015 – March 2022*

**Associate School Director of Instruction - College View High School (June 2021-Present)**

- Set goals, vision and project plans to drive instructional priorities, coaching and development school-wide.
- Develop coaches to effectively coach and develop teachers through weekly instructional team meetings, weekly coaching meetings, and coach observations and feedback.
- Develop teachers through weekly observations, feedback, 1-1 meetings and high leverage action steps.
- Oversee development and project plans of SpEd coordinator and English Language Development Coordinator to design student and staff schedules and caseloads in order to maximize inclusive specialized programming that appropriately serves students' IEP and language goals, leverages strengths of staff, and includes students in general education classrooms to the greatest extent possible.
- Coach and collaborate with teacher leader of Diversity, Equity and Inclusion work in order to set school-wide goals and integrate DEI learning and practices into the core of all we do as a school (instruction, discipline, culture, etc.).

**Director of Curriculum & Instruction: Intervention - College View High School (July 2018-June 2021)**

- Develop teachers through weekly observations, feedback, 1-1 meetings and high leverage action steps.
- Coach and collaborate with teacher leader department chair to guide department goal and development.
- Coach and collaborate with SpEd Coordinator to lead school-wide special education programming.
- Set goals and vision in order to guide programming for exceptional learners throughout the school, including 504, IEP, Gifted and Talented, and Social-emotional programming.
- Build and maintain an MTSS process that partners with attendance team, social-emotional team, grade level teams, and leadership team in order to develop and reinforce staff skill in an iterative data-based response and monitoring process to support all students to success.
- Coach and collaborate with teacher leader of Diversity, Equity and Inclusion work.

**Manager of Special Services – DSST Central Office (May 2015-July 2018)**

- Designed and implemented annual and long-term strategies to achieve programming goals for students in Special Education as well as social-emotional needs across a network of 13 schools serving 5,000+ students.
- Designed and delivered professional development of teachers and school leaders in order to build their skills and capacity to better serve students with disabilities.
- Coached and developed teacher leaders to design adult learning sessions for their content area teams
- Partnered with school-based leaders to design school-specific strategies to achieve their goals for students with disabilities, monitor data toward goals and adjust strategy as needed.
- Collaborated with data, assessment, and curriculum and instruction teams to develop inclusive academic systems and practices, responsive to the needs of all students, including with unique needs.

**Denver Academy, Denver, CO**

*Aug 2008 – May 2015*

**Director of the College Achievement Program (June 2011-May 2015)**

- Built and developed a post-secondary support program from inception.
- Oversaw and facilitated further growth and development of CAP programs, including summer programs, curriculum development, vision casting, operational plans and budget management.
- Coordinated marketing of the program through online and print materials and networking.
- Collaborated with the Director of Grants and Stewardship to develop donor relationships.
- Provided 1-on-1 mentoring support to college students aimed at developing academic and life skills in students to promote success in post-secondary pursuits.

- Worked closely with the Director of College and Transition to plan several transition-focused events for students, parents and transition professionals.

**High School Literature Chair, Student Senate Sponsor, College/Transition Advisor, Test Accommodations Liaison**

- Lead and collaborated with lower school chairs and teachers to develop consistent school-wide curriculum.
- Supervised administration of school-based special testing.
- Compiled data and submitted documentation for accommodations on ACT & SAT tests for 50+ students each year.
- Oversaw the student planning of several school-wide events.
- Guided student senators in 9<sup>th</sup>-12<sup>th</sup> grade leadership roles on campus.
- Guided students and parents in post-high school transition process via transition meetings and life skills instruction.

**Homeroom/Literature/Algebra I/II Teacher (Aug. 2008-June 2011)**

- Taught Homeroom classes, senior literature, 9<sup>th</sup>/10<sup>th</sup> Algebra and 11<sup>th</sup>/12<sup>th</sup> Algebra II.
- Volunteered on several task force committees to work towards the continual improvement of the school.
- Developed records and differentiated instruction for diverse learner student profiles.

**Overland High School, Aurora, CO**

*Aug 2007 – June 2008*

**English Teacher**

- Created and implemented lesson plans according to district and state standards for 3 courses.
- Developed a new curriculum for Overland’s Contemporary Literature course.
- Fostered a positive classroom environment, parent communication and collaboration with teachers, parents and administrators.

**Various Schools, Denver, CO**

*Sept 2003 – May 2007*

**Pre-service Education Work**

- **John F Kennedy High School**, Student teacher for English courses.
- **Place Middle School**, Observational field experience in Language Arts classes.
- **South High School – Newcomer Center**, Volunteer supporting instruction of newly immigrated students.
- **Rishel Beacon Center**, Volunteer academic tutor and mentor.

**COMMUNITY LEADERSHIP**

**Harvey Park Community Organization**

*Spring 2018 – Fall 2019*

**Board Secretary & Volunteer Coordinator**

**Emerge Colorado Signature Training Program**

*Jan – July 2018*

**Girl Scouts of Colorado**

*Aug 2017 – Present*

**Troop Co-leader and Cookie Manager**

**Love146**

*Aug 2014 – Aug 2017*

**Local Task Force Volunteer**

- Volunteer on task force working toward the abolition of child trafficking and exploitation.
- Planned and executed Denver’s first Red Gala fundraising event at the Denver Art Museum.
- Coordinated education campaigns to local hotels and citizens who work with at-risk populations.
- Coordinated and participated in fundraising efforts.

**EDUCATION**

**RELAY/GSE**

*May 2019*

**Special Education Leadership Academy**

*GPA 4.0*

**University of Denver**

**Master of Arts, Curriculum & Instruction**

*June 2008*

- Major focus in Secondary English & Urban Education

*GPA 4.0*

**Bachelor of Arts, English**

*March 2006*

- Minor in Mathematics
- Awards: Cum laude, Outstanding Junior English student

*GPA 3.83*

## **PUBLIC PRESENTATIONS**

- Courage to Risk Conference 2010, 2011, 2014
- CLAS Regional Conference Spring 2010, Fall 2010
- CCHS/CR Annual Conference 2012, 2013
- Denver Academy Symposium 2011, 2013
- ACT State Organization Conference 2013
- ASCD Annual Conference 2014
- CSCA Conference 2014