

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: _____

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Memorandum of Understanding between the DPL and the DPL Friends Foundation. Contract #: BOOKS-201103349-00

3. Requesting Agency: Denver Public Library

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Ron Miller, Director of Finance
- **Phone:** 720-865-2020
- **Email:** RMiller@denverlibrary.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Diane Lapierre, Director of Community Relations
- **Phone:** 720-865-2048
- **Email:** dlapierr@denverlibrary.org

6. General description of proposed ordinance including contract scope of work if applicable:

Memorandum of Understanding between DPL and the DPL Friends Foundation (DPLFF). DPLFF is a nonprofit corporation that raises funds for and promotes the interests of DPL. It builds and maintains endowments supporting Library programs.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. **Contract Control Number:** BOOKS-201103349-00
- b. **Duration:** Ten years beginning 1/1/12 and ending 12/31/21
- c. **Location:** Denver, Colorado
- d. **Affected Council District:** City Wide
- e. **Benefits:** The DPLFF supports the mission of the Library through fundraisers and building and managing endowments for the benefit of the Library
- f. **Costs:** N/A

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____