

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

All fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 2/25/11

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

ServiceWear Apparel, CLOTHING_WORK__001U0110, is providing Career and Work Garment Uniforms for all City Agencies, particularly Parks, Public Works, General Services, etc.

3. Requesting Agency: General Services, Purchasing Division

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Jessica Sizemore
- **Phone:** 720.913.8110
- **Email:** Jessica.sizemore@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Jessica Sizemore
- **Phone:** 720.913.8110
- **Email:** Jessica.sizemore@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

Requesting 3.26(e), contract spend to exceed \$500k for Master Purchase Order, CLOTHING_WORK__0001U0110

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** CLOTHING_WORK__0001U0110
- b. **Duration:** Oct. 1, 2010 through Sep. 30, 2011
- c. **Location:** City wide use
- d. **Affected Council District:** All
- e. **Benefits:** Manufacture direct provides multiple different lines of clothing, allows for quick lead times, large list of items to choose from and competitive fixed pricing.
- f. **Costs:** \$1 Million total contract

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

NO

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____