

**ORDINANCE/RESOLUTION REQUEST**

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 11/8/2021

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation             Appropriation/Supplemental             DRMC Change
- Other:

**2. Title:** Approves Contract 202159286 with Liberty Elevator Experts, LLC for third-party conveyance inspections services at Denver International Airport (DEN).

**3. Requesting Agency:** Department of Aviation

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Dave LaPorte	Name: Carolina Flores
Email: <a href="mailto:Dave.LaPorte@flydenver.com">Dave.LaPorte@flydenver.com</a>	Email: <a href="mailto:Carolina.Flores@flydenver.com">Carolina.Flores@flydenver.com</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

Liberty Elevator Experts, LLC has been selected to provide third-party conveyance equipment inspection services at Denver International Airport (DEN). Third-party conveyance equipment inspections are mandated by Article 5.5 of Title 9 of the Colorado Revised Statutes which requires owners of elevators, escalators, and moving walkways (conveyances) to arrange for inspections of the conveyances by a third-party inspector licensed by the Colorado Division of Oil and Public Safety, Conveyance Section.

**6. City Attorney assigned to this request (if applicable):** Ema Medic

**7. City Council District:** District 11

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR21 1383

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):** Professional services > \$500k

**Vendor/Contractor Name:** Liberty Elevator Experts, LLC.

**Contract control number:** 202159286

**Location:** Denver International Airport

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**  
01/01/2022 – 12/31/2023 with three 1-year options to extend.

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$675,713.00	\$0	\$675,713.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	N/A

**Scope of work:**

Liberty Elevator Experts, LLC has been selected to provide third-party conveyance equipment inspection services at Denver International Airport (DEN). Third-party conveyance equipment inspections are mandated by Article 5.5 of Title 9 of the Colorado Revised Statutes which requires owners of elevators, escalators, and moving walkways (conveyances) to arrange for inspections of the conveyances by a third-party inspector licensed by the Colorado Division of Oil and Public Safety, Conveyance Sections.

**Was this contractor selected by competitive process?** Yes

**If not, why not?**

A formal invitation for bid (IFB) was advertised on the BidNet Direct website on June 18, 2021. Five responsive bids for this opportunity were received on July 13, 2021, and Liberty Elevator Experts, LLC was the apparent low bidder.

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** O&M

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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