

**ORDINANCE/RESOLUTION REQUEST**

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

**Date of Request: 7/26/2016**

**Please mark one:**       **Bill Request**                      or               **Resolution Request**

**1. Has your agency submitted this request in the last 12 months?**

**Yes**                       **No**

**If yes, please explain:**

**2. Title:** “On-Call Airport Planning” Contract no. 201628142

**3. Requesting Agency:** Department of Aviation

**4. Contact Person:**

- **Name:** Aaron Barraza
- **Phone:** (303) 342-2261
- **Email:** [Aaron.Barraza@flydenver.com](mailto:Aaron.Barraza@flydenver.com)

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)*

- **Name:** Mark Baker
- **Phone:** (303) 342-2855
- **Email:** [Mark.Baker@flydenver.com](mailto:Mark.Baker@flydenver.com)

**6. General description of proposed ordinance including contract scope of work if applicable:**

Ricondo & Associates, Inc. will provide services related to airport and aviation planning as requested by the project manager and approved by individual and separate task authorizations. Such services may include, but not limited to: activity forecasting, facility processing needs, alternatives, layout plans and related analyses of schedules, costs, benefits and financing for airfield, gates, terminal facilities, cargo and maintenance facilities, roadway and traffic and transit analyses and plans, vehicular parking and transit oriented land uses.

*\*\*Please complete the following fields:*

- a. **Contract Control Number:** 201628142
- b. **Duration:** 3 years
- c. **Location:** DEN
- d. **Affected Council District:** 11
- e. **Benefits:** On-call professional services to provide analysis to plan for capital improvement projects that are more immediate in nature.
- f. **Costs:** \$1,500,000.00

<i>Current Contract Amount</i> <i>(A)</i>	<i>Additional Funds</i> <i>(B)</i>	<i>Total Contract Amount</i> <i>(A+B)</i>
\$1,500,000.00	N/A	\$1,500,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
9/1/16 to 8/31/19	N/A	8/31/19

- g. **Date Goals Assigned:** July 16, 2015
- h. **Goals:** N/A

**7. Is there any controversy surrounding this ordinance? Please explain.**

*To be completed by Mayor’s Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

Key Contract Terms

Type of Contract:

Professional Services > \$500K     Lease     Design or Construction for airport improvements > \$5M

Grant     IGA     Sale of Real Property     Sale of Personal Property

Vendor/Contractor Name: Ricondo & Associates, Inc.

Contract control number: 201628142

City's contract manager: Jeannette M. Hilaire, 303-342-2713

Was this contractor selected by competitive process? Yes

Has this contractor provided these services to the City before?  Yes     No

Term/Duration of contract/project: 3 years

Is this a new contract?  Yes     No    Is this an Amendment?  Yes     No    If yes, how many? \_\_\_\_\_

Renewal terms: N/A

Purpose: On-call professional services related to airport and aviation planning. PM to approve individual projects by separate task authorization(s).

Cost/value: \$1,500,000.00

Source of funds: O & M

Benefit: On-call professional services to provide analysis to plan for capital improvement projects that are more immediate in nature.

Is this contract subject to:  W/MBE     DBE     SBE     XO101     ACDBE     N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

Faith Group, LLC

Lea + Elliott

Two Hundred, Inc. (DBE) (M/WBE)

Kimley-Horn and Assoc. Inc.

Logplan

Walker Parking Consultants

Location: DEN

Affected Council District: 11

---

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_