

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto: MileHighOrdinance@DenverGov.org) by **9:00 a.m. on Friday**. Contact the Mayor's Legislative team with questions

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Date of Request: 6/4/2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

### 1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with The Salvation Army to add \$8,006,556.00 for a new total of \$16,013,112.00 and to add twelve months for a new end date of 12-31-2025 to support family shelter intake and access services, housing-focused case management and housing navigation, as well as operations at The Tamarac Family Shelter, in Council District 4 (HOST-202473096/HOST-202477477-01).

3. **Requesting Agency:** Department of Housing Stability (HOST)

### 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Midori Higa	Name: Polly Kyle
Email: <a href="mailto:midori.higa@denvergov.org">midori.higa@denvergov.org</a>	Email: <a href="mailto:polly.kyle@denvergov.org">polly.kyle@denvergov.org</a>

### 5. General description or background of proposed request. Attach executive summary if more space needed:

This funding will be used to support housing-focused case management and housing navigation for guests staying in the City's family non-congregate emergency shelter. This funding will allow for up to 205 families to be served at the Tamarac Family Non-Congregate Shelter and will include wrap around services, such as employment and education support. This program is comprised of three components: 1) access point and intake analysis, 2) shelter, and 3) housing navigation. The Salvation Army is also responsible for the day-to-day operations of the non-congregate shelter, including cleaning and maintenance.

6. **City Attorney assigned to this request (if applicable):** Gabrielle Corica

7. **City Council District:** Council District 4

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet below\*\***

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*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Professional Services > \$500K

**Vendor/Contractor Name:** The Salvation Army

**Contract control number:** HOST-202473096

**Location:** 30840 Hawthorne Blvd., Rancho Palos Verdes, CA 90275

**Is this a new contract?** ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

HOST-202473096 02/01/2024 - 12/31/2024

HOST-202477477-01 02/01/2024-12/31/2025

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
\$8,006,556	\$8,006,556	\$16,013,112

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
2/1/2024 – 12/31/2024	12 months	12/31/2025

### Scope of work:

The access point and intake team serve as the front door to screen families before entering the shelter program. The team determines if:

- 1) a family should receive rapid resolution assistance to divert them to more appropriate locations than the shelter system;
- 2) a family should be accepted into the shelter program to receive necessary supports to help quickly resolve their episode of homelessness;
- 3) a family should be accepted into the shelter program to receive additional support and services in order to successfully exit to stable or permanent housing.

In addition to intake analysis, this contract provides housing-focused case management, including conflict resolution, support with maintaining or increasing income/benefits, case planning, conducting needs assessments, housing navigation, assistance with obtaining vital documents, employment navigation, school enrollment and advocacy, and additional direct client support, such as transportation assistance. This contract also includes funding for the day-to-day operations of the non-congregate shelter.

The Salvation Army will also be responsible for providing three meals a day to all guests in the family non-congregate emergency shelter.

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?** ☒ Yes ☐ No

**Source of funds:** Homelessness Resolution Fund

**Is this contract subject to:** ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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