

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 11/25/2023

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends Keefe Commissary Network LLC parent contract (RC63008-00) to increase the term for three months to provide commissary services and accounting software for inmate accounts at both the County Jail and Downtown Detention Center.

3. Requesting Agency: Denver Sheriff’s Department

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Major Kelly Bruning	Name: Major Kelly Bruning
Email: kelly.bruning@denvergov.org	Email: kelly.bruning@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Increase the term by three months– the new expiration date will be 03/31/2023. The revenue from this contract is deposited into the Inmate Welfare and Trust Fund and is used to purchase health, recreational, and educational items for the inmates. Went out to RFP on this. The additional three months is because the current contract ends in December and the Sheriff’s needed some additional time for negotiation for a new contract.

6. City Attorney assigned to this request (if applicable):

Olayinka Hamza

7. City Council District:

Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: RR21 1535

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Revenue

Vendor/Contractor Name: Keefe Commissary Network LLC

Contract control number: RC63008/SHERF-202265745-14

Location: Downtown Detention Center and County Jail

Is this a new contract? Yes, No **Is this an Amendment?** Yes No **If yes, how many?** 14

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Existing Term

Beginning date: 10/1/2006

Current expiration: 12/31/2022

Amended on: 5/5/2009, 3/2/2010, 1/26/2011, 3/20/2012, 10/3/2012, 9/6/2013, 1/23/2015, 11/27/2015, 12/19/2016, 1/4/2019, 10/7/2020, and 01/14/2022

Contract Amount (indicate existing amount, amended amount and new contract total): n/a – Revenue contract

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$10,689,960.00	None	\$10,689,960.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
10/01/2006- 12/31/2022	3 Months	03/31/2023

Scope of work:

Provide canteen/commissary and accounting services for the inmate population at the Downtown Detention Center and at the Denver County Jail.

Was this contractor selected by competitive process? Yes

If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds: Revenue generated from commission of goods.

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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