

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 4-6-2012

Please mark one:       **Bill Request**                      or                       **Resolution Request**

**1. Has your agency submitted this request in the last 12 months?**

**Yes**                       **No**

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

General Services, Purchasing Division requests City Council approval per 3.2.6(E) of the Denver Charter for newly revised Master Purchase Order 0298A0809.

**3. Requesting Agency:** General Services. Purchasing Division

**4. Contact Person:**

- **Name:** Michael Romero
- **Phone:** 720-913-8122
- **Email:** michael.romero@denvergov.org

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Michael Romero
- **Phone:** 720-913-8122
- **Email:** michael.romero@denvergov.org

**6. General description of proposed ordinance including contract scope of work if applicable:**

This Master Purchase Order with Wagner Equipment Company allows for the procurement of OEM Caterpillar™ Heavy Equipment parts and components.

Agreement dollar cap amount has been increased above the \$500,000 threshold to \$1,200,000 to accommodate anticipated spend through October 2, 2014.

**\*\*Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** 0298A0809
- b. **Duration:** Current term is through July 31, 2012 with additional renewals available through October 2, 2014.
- c. **Location:** Citywide
- d. **Affected Council District:** All
- e. **Benefits:** Allows for the continual repair and operation of the City’s Caterpillar™ Heavy Equipment (Tractors, Dozers, Graders, etc.)
- f. **Costs:** Master Purchase Order contract cap amount will be increased from \$490,000 to \$1,200,000.

**7. Is there any controversy surrounding this ordinance? NO Please explain. N/A**

*To be completed by Mayor’s Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_