

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 4.6.26

Please mark one:  Bill Request or  Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes  No

## 1. Type of Request:

Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment

Dedication/Vacation  Appropriation/Supplemental  DRMC Change

Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract between Denver Parks and Recreation and Denver Urban Gardens (DUG) to host a joint spring plant sale at the City Park Greenhouse to improve food access and fundraise for both entities. There will be a 50/50 split of generated sales, in Council District 9 (PARKS-202683255).

3. **Requesting Agency:** Denver Parks & Recreation

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Julie Lehman	Name: Jesus Orrantia
Email: Julie.lehman@denvergov.org	Email: Jesus.Orrantia@Denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**

DPR and DUG are partnering for spring plant sale to support the City's efforts in food stability, community building, and climate resilience in the metro area. Both bring strengths to this effort to make it more impactful. The continued work with DUG reflects DPR's confidence in the organization's capabilities and alignment with City's goals and standards.

6. **City Attorney assigned to this request (if applicable):** Jason Moore

7. **City Council District:** Council District 9

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Revenue Agreement

**Vendor/Contractor Name (including any dba's):** Denver Urban Gardens

**Contract control number (legacy and new):** PARKS-202683255

**Location:** City Park Greenhouse - 2500 E. 23rd Ave.

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**  
One year with City Option to extend by amendment

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
50% Gross Revenue	N/A	N/A

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Execution Date - One year after execution	N/A	N/A

**Scope of work:**

Agreement with Denver Urban Gardens (DUG) for use of space in the City Park Greenhouse, which will also provide plant material (seed, vegetative starts, plugs), growing containers, soils, water, heat and electric, fertilizer, IPM (beneficial insects/or pesticides), and labor for the DUG/DPR plant sale in 2026. This including permit and use of greenhouse parking lot, parking along roadway, and area of turf within City Park to west of the greenhouse for event space.

As a part of this contract DUG will provide to DPR all facilitation of the forward-facing plant sale on the dates May 8-9, 2026. All promotion and outreach of the event. POS system, volunteer management, non-grown plant offerings (such as mulch, compost, tools, etc.), vendor coordination, set up and break down, traffic control if needed.

**Was this contractor selected by competitive process?** No **If not, why not?** This is part of the agency's additional revenue generating plan that was presented during budget hearings. The long-term partnership with DUG, their capacity and experience in these types of efforts made them the ideal partner.

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Greenhouse General Fund to cover City's cost.

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):**

**Who are the subcontractors to this contract?** N/A

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