

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Please mark one: ☐ Bill Request or ☒ Resolution Request Date of Request: 08-17-18

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. **Title:** Ordinance request approving an amendment to existing agreement with SMG, CE93004 for stagehand staffing and payroll services.

3. **Requesting Agency:** Denver Arts & Venues

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Frank Delmonte	Name: Frank Delmonte
Email: Frank.Delmonte@Denvergov.org	Email: Frank.Delmonte@Denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The SMG Stagehand payroll contract (CE93004) is a professional services contract to provide payroll and HR services for IATSE Local #7 stagehands in all Denver Arts & Venues facilities. The stagehand payroll services provider negotiates with the stagehand union and administers all payroll and HR Services for these employees. The contract was competitively bid in 2008 and awarded to SMG, the manager of the Colorado Convention Center (CCC). This stagehand payroll contract runs concurrently with the management agreement at the CCC (concluding on 12/31/23). Depending on the amount of activity in the venues, the contract provider incurs \$3.5M or more in stagehand payroll expenditures per year, which are reimbursed by the agency. Denver Arts & Venues in turn invoices customers who use the stagehands for events in the venues and is reimbursed by those customers. This is largely a pass-through expenditure for the agency. Additionally, there is no impact on the General Fund.

This ordinance request is to amend the Stagehand Pension and HW Benefit rate as set forth in Exhibit B (SMG Stagehand Payroll Administrative Markup) regarding the markup increase for 2018. There are no payroll tax rate changes for the 2018 year however there are changes in relation to Benefits and the Pension & Health/Welfare ("HW") for the membership. The CBA with IATSE was ratified and it was agreed to a 1.5% increase for 2018 changing the current rate and assumption utilized in Exhibit B from 15.5% to 17% contribution/expense.

6. City Attorney assigned to this request (if applicable):

Kwali Farbes

7. **City Council District:** Council District 9

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR18 0934

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services

Vendor/Contractor Name: SMG

Contract control number: CE93004

Location: Various Denver Arts & Venues facilities

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 8

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Existing term date: January 1, 2009 through December 31, 2020 (co-terminus with SMG Management Agreement Contract; this contract was amended and extended through December 31, 2023)

Amended term date:

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
63,000,000	0	63,000,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/09 – 12/31/23	N/A	N/A

Scope of work:

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds:

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

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