

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **11:00am on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 4/19/2023

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves an contract with DIG STUDIO, INC. for on-call landscape architectural planning, design & related consulting services.

**3. Requesting Agency:** Denver Parks and Recreation

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Craig Coronato	Name: Jesus Orrantia
Email: <a href="mailto:craig.coronato@denvergov.org">craig.coronato@denvergov.org</a>	Email: <a href="mailto:jesus.orrantia@denvergov.org">jesus.orrantia@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

This contract provides services to Denver Parks and Recreation for on-call landscape architectural planning, design & related consulting services The work will typically consist of (but is not limited to) assessment, planning, design, preparation of planning and construction documents, and construction observation services related to parks and park facilities.

**6. City Attorney assigned to this request (if applicable):** Jacob Crawford

**7. City Council District:** City Wide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
On- Call

**Vendor/Contractor Name:** DIG STUDIO, INC

**Contract control number:** PARKS-202367783

**Location:** City Wide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Date of execution plus 3 years

**Contract Amount (indicate existing amount, amended amount and new contract total):**

Current Contract: \$1,500,000

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$1,500,000	N/A	\$1,500,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Date of execution plus 3 years	N/A	Date of execution plus 3 years

### Scope of work:

The work will typically consist of (but is not limited to) assessment, planning, design, preparation of planning and construction documents, and construction observation services related to parks and park facilities. Types of work may include: system-wide planning and park-specific master planning efforts (individual park master plans, system-wide assessment reports, asset specific planning, public engagement and outreach); design of new, or renovation of existing, parks and DPR assets (such as fields, courts, playgrounds, picnic facilities, walkways, and associated landscapes, irrigation systems, etc.); improvements and upgrades to system-wide assets (regional trail and greenway systems, bridges, medians); Mountain Parks and Natural Areas improvements (trails and trailheads, roadways/parking, historic structures, etc.); and deferred maintenance and other repairs to parks and recreation facilities.

**Was this contractor selected by competitive process?** Yes – RFP Issued 1/3/2023 **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

### Source of funds:

Various Capital Funds

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts)**

20%

**Who are the subcontractors to this contract?** Anderson Hallas Architects, PC, Martin/Martin, Inc., Muller Engineering Company, Inc., HCI Engineering & Surveying, LLC, Wilson & Company, Inc., Kumar & Associates, Inc. Toole Design Group, LLC, AE Design, Building One Consulting, LLC, Pinyon Environmental, Inc., Biohabitats, Inc, HydroSystems\*KDI, Inc, NHN Consulting LLC, Abundant Playscapes, Inc.

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