

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 7/17/2026

1. Please mark one: ☐ Bill Request or ☒ Resolution Request
2. Does this directly impact property within .5 miles of the South Platte River? (Check map [HERE](#)) ☐ Yes ☒ No
3. Does this item fall under XO 66 (Prop 123) requiring it to skip Mayor-Council? Yes No
4. Do you need to request a Waiver Request for this item? Yes No
5. Type of Request:
- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
- ☐ Other:
6. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Jaggaer, LLC to add \$348,192.00 for a new total of \$1,734,447.00 and to add two years and one month for a new end date of 8-14-2028 for continual use and support of the Jaggaer Contract Management software, citywide (TECHS-201843457/TECHS-202684126-02).

7. Requesting Agency: Technology Services

8. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Jules Jupille	Name: Joe Saporito
Email: Juliana.jupille@denvergov.org	Email: joseph.saporito@denvergov.org

9. General description or background of proposed request. Attach executive summary if more space needed: (who, what, why)

With the objective of providing a streamlined solution for the City's contract management process that is easily configurable and provides an improved user experience, City Attorney's Office (CAO), Technology Services (TS) and Purchasing led an effort to purchase the Jaggaer Contract Management System (CMS) Software as a Service (SaaS) solution to replace the previously existing system. This amendment allows for the continual use of that system.

The Jaggaer CMS is used across the City by over 40 agencies and 1060 end-users. This CMS software is used to manage the creation, negotiation, signature, renewal and data analysis of legal contracts. Jaggaer interfaces with Box (City's system of records for contracts), Workday (for purchasing requisitions and supplier information) and DocuSign (for contract signatures).

As part of the City's use of the Jaggaer CMS, the City pays an annual fee for software support and maintenance. Software maintenance and support services include remote troubleshooting and support provided via the telephone and online channels, as well as installation assistance and basic usability assistance. Software support services may also include new product installation services, installation of product updates, migrations for major releases of software and other types of proactive or reactive on-site services, future minor versions or future major releases of software. These support services are employed to ensure the application is functioning at its maximum capacity.

This contract amendment extends the term by 2 years and increases the maximum contract amount to allow payment for continual vendor provided software maintenance and support.

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

10. **City Attorney assigned to this request (if applicable):** Andrew Riester

11. **City Council District:** Citywide

****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Standard Expenditure contract exceeding \$500,000

Vendor/Contractor Name (including any dba's): Jaggaer, LLC

Contract control number (legacy and new): Original TECHS-201843457-02
This amendment TECHS-202684126-02

Location: N/A

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** Second

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Current Term: 7/16/2018 - 7/15/2026 New Term 7/16/2018 - 8/14/2028 Duration: 10 years

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> <i>(A)</i>	<i>Additional Funds</i> <i>(B)</i>	<i>Total Contract Amount</i> <i>(A+B)</i>
\$1,386,255.00	\$348,192.00	\$1,734,447.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
7/16/2018 - 7/15/2026	Two years and one month	8/14/2028

Scope of work:

Vendor will continue to support the Jaggaer Contract Management software according to our Service Level Agreement. This includes vendor monitoring of the application as well as issue resolution assistance to ensure the application is functioning at its maximum performance.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Technology Services Operational Funds

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Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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