

ORDINANCE/RESOLUTION REQUEST

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 2/28/2017

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. Title: Window Cleaning Services for DEN

3. Requesting Agency: Department of Aviation

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Aaron Barraza
- Phone: (303) 342-2261
- Email: [Aaron.Barraza@flydenver.com](mailto:Aaron.Barraza@flydenver.com)

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- Name: Dave LaPorte
- Phone: (303) 342-2269
- Email: [dave.laporte@flydenver.com](mailto:dave.laporte@flydenver.com)

6. General description of proposed ordinance including contract scope of work if applicable:

*ISS Facility Services shall be responsible for the window cleaning services for the airport and specific areas of the hotel and transit center. Services may also include other "non-glass" surfaces that can be cleaned in conjunction with windows due to convenience and access by the window cleaning crews.*

*\*\*Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. Contract Control Number: 201732508
- b. Duration: 5-1-2017 – 5-1-2019 plus 2 year term; 2 (1) year option renewals
- c. Location: DEN
- d. Affected Council District: 11
- e. Benefits: Ensure the cleanliness of glass surfaces at Denver International Airport
- f. Costs: Not to exceed \$7,502,468.00

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$7,502,468.00	n/a	\$7,502,468.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
5/1/2017-5/1/2019	n/a	n/a

- g. Date Goals Assigned: 2/19/16
- h. Goals: 20%

7. Is there any controversy surrounding this ordinance? *There are no controversies surrounding this ordinance.*

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

Key Contract Terms

Type of Contract:

Professional Services > \$500K     Lease     Design or Construction for airport improvements > \$5M

Grant     IGA     Sale of Real Property     Sale of Personal Property

Vendor/Contractor Name: ISS Facility Services, Inc.

Contract control number: 201732508

City's contract manager: Lauren Lopez

Was this contractor selected by competitive process? Yes, Competitive IFB

Has this contractor provided these services to the City before?  Yes     No

Term/Duration of contract/project: 2 year term; 2 (1) year renewal options

Is this a new contract?  Yes     No    Is this an Amendment?  Yes     No    If yes, how many? \_\_\_\_\_

Renewal terms: 2 optional 1 year renewals

Purpose: ISS Facility Services shall be responsible for the window cleaning services for the airport and specific areas of the hotel and transit center. Services may also include other "non-glass" surfaces that can be cleaned in conjunction with windows due to convenience and access by the window cleaning crews.

Cost/value: Not to exceed \$7,502,468.00

Source of funds: Budgeted out of O&M Contract Administration's account 6240

Benefit: Ensure the cleanliness of glass surfaces at Denver International Airport

Is this contract subject to:  W/MBE     DBE     SBE     XO101     ACDBE     N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 33%

Who are the subcontractors to this contract? Total Access Solutions LLC

Location: Denver International Airport

Affected Council District: 11

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_