

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 8/13/18

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a Parks Use Agreement with German American Chamber of Commerce for the 2018 Christkindl Market in Skyline Park.

3. Requesting Agency: Parks and Recreation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Fred Weiss	Name: Laura Morales
Email: fred.weiss@denvergov.org	Email: Laura.Morales@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

GACC will host a multi-day holiday event in Skyline Park that will be free and open to the public.

6. City Attorney assigned to this request (if applicable): Jason Moore

7. City Council District: 9

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR18 0910

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Parks Use Agreement

Vendor/Contractor Name: German American Chamber of Commerce

Contract control number: 201842674

Location: Skyline Park

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 11/7/18-12/29/18

Contract Amount (indicate existing amount, amended amount and new contract total): ~\$16,000

\$220/event day

\$195/load-in & load-out day

\$138.75/event day for electrical

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
11/7/18 - 12/29/18	N/A	11/7/18- 12/29/18

Scope of work:

GACC will host a multi-day holiday event in Skyline Park that will be free and open to the public. This contract will activate Skyline Park by continuing the annual tradition of the multi-day Christkindl Market event in downtown Denver, will generate favorable exposure and economic benefits for both the City and GACC, and will serve as a recreational and social occasion for the enjoyment of the entire community. The event site will be family-friendly, with free and open access to the public.

Was this contractor selected by competitive process? No

If not, why not? This is an annual event/permit.

Has this contractor provided these services to the City before? Yes No

Source of funds:

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? N/A

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