

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****  
***Incomplete request forms will be returned to sender which may cause a delay in processing.***

Date of Request: 8/7/2013

Please mark one: ☒ Bill Request or ☐ Resolution Request

1. Has your agency submitted this request in the last 12 months?

☐ Yes ☒ No

If yes, please explain:

2. Title: CIP Consulting and Advisory Services, Parsons Brinkerhoff (201309306)—contract execution

3. Requesting Agency: Department of Aviation

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Amy Raaz
- Phone: (303) 342-2201
- Email: Amy.Raaz@flydenver.com

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- Name: Patrick Heck
- Phone: 303.342.2207
- Email: Patrick.Heck@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable: Consultant will provide consulting and financial advisory services to Capital Planning Staff, including detailed analysis of the Airport's Capital Planning portfolio, specific projects and processes, and support for reporting, administration, and data compilation

***\*\*Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)***

- a. Contract Control Number: 201309306
- b. Duration: Three Years
- c. Location: DIA
- d. Affected Council District: 11
- e. Benefits: Specialized consulting related to DIA's capital planning efforts
- f. Costs:

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
2,000,000	0	2,000,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
April 1, 2013	0	March 31, 2016

g. Date Goals Assigned:

Goals: There are not any goals as this contract is a professional services contract not related to construction.

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

7. **Is there any controversy surrounding this ordinance?** (*Groups or individuals who may have concerns about it?*) **Please explain.** No

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SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

## Key Contract Terms

Vendor/Contractor Name: CIP Consulting and Advisory Services, Parsons Brinkerhoff (201309306)—contract execution

Contract control number: 201309306

City's contract manager: Scott Blum

Was this contractor selected by competitive process? Was it the low bid?

Term/Duration of contract/project: Three Years

Renewal terms: By amendment

Purpose: Consultant will provide consulting and financial advisory services to Capital Planning Staff, including detailed analysis of the Airport's Capital Planning portfolio, specific projects and processes, and support for reporting, administration, and data compilation

Scope of services to be provided with performance bench marks:

Cost/value: \$2,000,000

Source of funds: O&M

Benefit: Specialized consulting related to DIA's capital planning efforts

Termination provision for City and for contractor: The City has the right to terminate this Agreement without cause on thirty (30) days prior written notice to Consultant, and with cause on ten (10) days prior written notice to Consultant.

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? Metrix Advisors, LLC and KHO Consulting, LLC

Location: DIA

Affected Council District: 11

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Date: \_\_\_\_\_