

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **11 a.m. Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: **06/26/23**

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other:

**2. Title:** Amends a contract with Goodwill of Colorado to add \$1,110,000 for a new contract total of \$4,440,000 and to extend the term by one year for a new end date of 6/30/2024 to continue providing intensive case management services to assist Colorado Works (CW)/Temporary Assistance for Needy Families (TANF) participants that need ongoing support to gain employment, deliver an educational opportunity for skills advancement and/or a connection to services to reduce long term barriers. (Contract control number SOCSV-202055021-03, SOCSV-202367644-03).

**3. Requesting Agency:** Denver Human Services

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Tammy Hoffman	Name: Crystal Porter, Tami Tapia
Email: <a href="mailto:tammy.hoffman@denvergov.org">tammy.hoffman@denvergov.org</a>	Email: <a href="mailto:crystal.porter@denvergov.org">crystal.porter@denvergov.org</a> , <a href="mailto:tami.tapia@denvergov.org">tami.tapia@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

DHS requests approval of a second amendment to the contract with Goodwill of Colorado to add \$1,110,000 for a new contract total of \$4,440,000 and to extend the term by one year for a new end date of 6/30/2024 through contract control number SOCSV-202055021-03, SOCSV-202367644-03 to continue providing intensive case management services to assist Colorado Works (CW)/Temporary Assistance for Needy Families (TANF) participants that need ongoing support to gain employment, deliver an educational opportunity for skills advancement and/or a connection to services to reduce long term barriers.

**6. City Attorney assigned to this request (if applicable):** Raana Haidari

**7. City Council District:** City wide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

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## Key Contract Terms

**Type of Contract:** Professional Services > \$500K

**Vendor/Contractor Name:** Goodwill of Colorado

**Contract control number:** SOCSV-202055021-03, SOCSV-202367644-03

**Location:** City Wide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?**   3  

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Original Agreement SOCSV-202055021-00: 7/1/2020 to 6/30/2021  
 First Amendment: SOCSV-202055021-01, SOCSV-202158470-01: 7/1/2020 to 6/30/2022  
 Second Amendment: SOCSV-202055021-02, SOCSV-202262894-02: 7/1/2020 to 6/30/2023  
 Proposed Third Amendment: SOCSV-202055021-03, SOCSV-202367644-03: 7/1/2020 to 6/30/2024

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$3,330,000	\$1,110,000	\$4,440,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
7/1/2020 to 6/30/2023	One year	6/30/2024

**Scope of work:**

- A. To support and engage eligible participants to develop strategies that address individual and family needs, DHS will work jointly with Contractor to provide the following:
  - 1. In depth assessment, family coaching, and work support programs associated with the implementation and operation of the TANF Program for households classified as needing Tier I or II services, program practices primarily focus on Tier I participants. These households have at least some marketable vocation skills, commitment and/or work experience to gain and maintain employment.
  - 2. Tier I services include but are not limited to: focusing on motivational interviewing, career assessments, resume building, mock interviews, and other job placements including subsidized employment.
    - a. Tier I households are likely to meet full participation within the TANF program.
    - b. It is anticipated that long term family income will be received through employment earnings.
  - 3. Tier II services include but are not limited to: intensive case management, life and work skills classes, career exploration, Adult Basic Education (ABE), General Education Development (GED)/High School Equivalent (HSE) attainment, and ongoing post-job placement support.
    - a. Tier II households may not initially meet full participation within TANF due to short term barriers that are being resolved.
    - b. It is anticipated that long term family income will be received through employment earnings.

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**B.** The tier system will be used as a guideline to help determine the most appropriate initial placement with an agency/contractor that can best meet the participant's needs. DHS' goal is to establish a continuum of services and understands a participant's circumstances will evolve over time. This may result in a participant changing tier levels and service providers based on milestones achieved and circumstance changes.

**C. Contractor Services Menu**

1. All referred participants will have access to Goodwill Works, a classroom-based curriculum to develop foundational skills and habits to be successful in their program engagement.
  - a. Personal skills modules include: self-esteem, self-motivation, personal responsibility, and the importance of reliability, cultural diversity and acceptance.
2. Online Essential soft skills for employment curriculum will also be provided.
  - a. Executive functioning skills will also be offered. These skills may be offered in multiple facets including online, virtual, and classroom-based support.
  - b. The curriculum will be divided into 8 weeks and include modules in strengths, weaknesses and skill development, values and ethics, communication, stress management, teamwork, positive and professional attitude, and conflict resolution.
  - c. Micro credentials may also be provided in basic Microsoft Office programs, resume development, and mock interviewing.
  - d. Participants may also be placed in a Community Work Experience Program (CWEP), Alternative Work Experience Program (AWEP) or On the Job Training (OJT) as available.
3. Programming offered via the Contractor services menu has the ability to be offered virtually and not just in person.
  - a. The content of the virtual programming can be cross-walked to the in-person services with minimal disruption to participants and targeted outcomes can still be achieved.

**Was this contractor selected by competitive process?**      Yes                      **If not, why not?**

**Has this contractor provided these services to the City before?**    Yes    No

**Source of funds:** Colorado Works/TANF. State controlled federal funds.

**Is this contract subject to:**    W/MBE    DBE    SBE    XO101    ACDBE    N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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