

ORDINANCE/RESOLUTION REQUEST

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 9/9/2014

Please mark one: ☒ Bill Request or ☐ Resolution Request

1. Has your agency submitted this request in the last 12 months?

☐ Yes ☒ No

If yes, please explain:

2. Title: This is a contract execution request for the Transportation, Receiving, Warehousing, and Installation (TRWI) Contract (201313012) for Mesa Moving and Storage Denver, LLC

3. Requesting Agency: Department of Aviation

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Amy Raaz
- Phone: (303) 342-2201
- Email: Amy.Raaz@flydenver.com

5. Contact Person: Jerry Olson, David Mashburn, Stuart Williams (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- Name: Stuart Williams
- Phone: (303) 214-5660
- Email: stuart.williams@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable: This contract secures the services of Mesa Moving and Storage Denver, LLC to provide all Transportation, Receiving, Warehousing and Installation of all Furniture, Fixtures and Equipment and all Operating Supplies and Equipment for the Hotel and Transit Center project at DIA.

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. Contract Control Number: 201313012
- b. Duration: 1.75 years
- c. Location: DIA
- d. Affected Council District: 11
- e. Benefits: prepares the Hotel and Transit Center for opening
- f. Costs:

Current Contract Amount (A)	Additional Funds (B)	Total Contract Amount (A+B)
\$1,600,000	-	\$1,600,000

Current Contract Term	Added Time	New Ending Date
5/1/14 – 1/29/16	-	-

- g. Date Goals Assigned: N/A
- h. Goals: 0%

7. Is there any controversy surrounding this ordinance? There is no controversy surrounding this ordinance. (Groups or individuals who may have concerns about it?) Please explain. Competitive selection process was used and the lowest responsive cost proposal was selected.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____

Key Contract Terms

Vendor/Contractor Name: Mesa Moving and Storage Denver, LLC

Contract control number: 201313012

City's contract manager: Gerald Olson

Was this contractor selected by competitive process? Yes Was it the low bid? No – RFQ/RFP Process

Term/Duration of contract/project: 5/1/14 – 1/29-16

Renewal terms: none

Purpose: Transport, Receive, Warehouse and Install majority of Furniture, Fixtures & Equipment and Operating Supplies & Equipment for the Hotel and Transit Center.

Scope of services to be provided with performance bench marks: Contractor to arrange for any Transportation of goods from delivery ports of call to local storage warehouse, Receive goods at local storage warehouse, Warehouse until goods are needed at HTC site, deliver goods to HTC and Install goods in HTC. Performance requirement: All installations to be complete by Hotel opening date.

Cost/value: \$1,600,000

Source of funds: HTC

Benefit: Fit out the Hotel and Transit Center for opening.

Termination provision for City and for contractor: included for Termination by City

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): none required by DSBO

Who are the subcontractors to this contract?

- Mesa Logistics Group, LLC, Chesterfield, MO
- Worldwide Freight Management, Lake St. Louis, MO
- Cooperative Installation, Reno, NV
- Rocky Mountain Moving, Inc., Thornton, CO

Location: DIA

Affected Council District: 11

To be completed by Mayor's Legislative Team:

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Date: _____