

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 12/27/2022

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: Approves amendment of a professional services agreement with Smith Environmental and Engineering to revise the established goal of 30% to the proposed goal of 45% within the contract text so it will be consistent with the Final Contract Executive Summary.

3. Requesting Agency: Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Brandon Gainey	Name: Carolina Flores
Email: Brandon.Gainey@flydenver.com	Email: Carolina.Flores@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

This request is for an amendment to the DEN On-Call Environmental Design Services Contract between Smith Environmental and Engineering, Inc. (Smith) and Denver International Airport (DEN) specifically to revise the proposed goal of 30% stated in the contract to the proposed goal of 45%, so that it is consistent with the Final Contract Executive Summary.

6. City Attorney assigned to this request (if applicable):

David Steinberger

7. City Council District:

District 11

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Professional Services

Vendor/Contractor Name: Smith Environmental and Engineering

Contract control number: PLANE-202157834/202264306-01

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Date of Execution (DOE) plus 3 years; plus two (2), 1-year options

Amendment does not change the Contract Term/Duration

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,000,000.00	\$0.00	\$1,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
DOE plus 3 years; plus two (2), 1-year options	N/A	DOE plus 3 years; plus two (2), 1-year options

Scope of work:

Services that may be requested under this agreement may include, but not be limited to, engineering design, construction support, master planning, permit assistance, analyses, and studies.

Was this contractor selected by competitive process? Yes **If not, why not?** N/A

Has this contractor provided these services to the City before? Yes No

Source of funds: O&M or CIP depending upon assigned task scopes of work

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Smith is a certified SBE and M/WBE firm and committed to self-perform a minimum of 45% of the work, which exceeds the assigned 30% self-performance goal.

Who are the subcontractors to this contract? Mott MacDonald, Terracon

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