

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 6/15/2020

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.) **Amends a short-term services agreement with the State of Colorado whereby City will add additional funds necessary to secure provision of food and beverage, cleaning, laundry services and directly provide certain IT services at the Convention Center in connection with the COVID-19 pandemic.**

3. **Requesting Agency:** Denver Arts and Venues

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Frank Romines	Name: Ginger White
Email: franklin.romines@denvergov.org	Email: ginger.white@denvergov.org

## 5. General description or background of proposed request. Attach executive summary if more space needed:

A services agreement was entered into with the State of Colorado to secure emergency provision of food and beverage, cleaning, laundry and certain IT services within the City's Convention Center in support of its temporary repurposing as a medical care facility. This amendment will add funds to the City's agreement with the State to fund a longer duration of the aforementioned services, if needed, while the CCC is being utilized as a medical care facility.

6. **City Attorney assigned to this request (if applicable):** Frank Romines

7. **City Council District:** 9

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

## Key Contract Terms

**Type of Contract:** (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): IGA.

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: BR20 0592

Date Entered: \_\_\_\_\_

Vendor/Contractor Name: STATE OF COLORADO

Contract control number: THTRS-202054373 (original contract) THTRS-202054407-01 (first amendment)

Location: Colorado Convention Center

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many? 1st

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Existing term: April 17, 2020 – June 30, 2020

Potential Extension terms: Three (3) mutual options to extend for three months each: October 1, 2020-December 31, 2020; January 1-March 31, 2021 and April 1, 2021-June 30, 2021.

This amendment would extend the existing term through September 30, 2020.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$450,000.00	\$318,000.00	\$768,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
April 17, 2020-June 30, 2020	July 1, 2020-September 30, 2020	September 30, 2020

Scope of work: The State will reimburse City for its costs associated with securing food and beverage, laundry, cleaning and IT services in connection with use of the convention center as a medical care facility to fight the COVID-19 pandemic.

Was this contractor selected by competitive process? No.

If not, why not? The State of Colorado requested that the City quickly secure the needed services to hasten its ability to utilize the CCC as a medical facility.

Has this contractor provided these services to the City before?  Yes  No

Source of funds:

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

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