

**ORDINANCE/RESOLUTION REQUEST**

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 2/24/2015

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. Title: (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

Denver International Airport requests a contract for CGI Technologies and Solutions, Inc. – Maintenance Services Agreement

3. Requesting Agency: Department of Aviation

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Amy Raaz
- Phone: (303) 342-2201
- Email: Amy.Raaz@flydenver.com

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- Name: **Robert W. Kastelitz, Sr. Vice President – Technologies / CIO**
- Phone: (303) 342-2020
- Email: Robert.Kastelitz@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable:

CGI Technologies and Solution, Inc. supplies ongoing maintenance and support for the CGI software used by DIA, including Advantage, accounting software, and Brass budgeting software. CGI shall provide the city with 24-hour, 7-day access to CGI's maintenance and support personnel through a support center hotline service; respond to maintenance updates to correct any errors in the licensed software.

CGI will provide preventive services by immediately supplying all program updates (fixes) to the City. The City will apply all program updates and maintain the CGI software packages at the latest “fix level” on an as-needed basis.

CGI will investigate and correct suspected errors in the operation of the software, at City offices to the extent possible. If CGI consultants travel to the City’s place of business at the City’s request during the initial or any subsequent maintenance period, the City will pay for the reasonable travel and other out-of-pocket expenses of CGI personnel. If the City and CGI mutually determine that a suspected error is attributable to a cause other than an error in the Licensee’s Software, then the City will pay for CGI’s work on a time and materials basis at CGI’s then prevailing rates

*\*\*Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. Contract Control Number: 201419206
- b. Duration: 3 years plus 1 – two year options to extend
- c. Location: DIA
- d. Affected Council District: 11
- e. Benefits: Highly specialized critical consulting services for DIA accounting software.
- f. Costs: \$948,420.00

*To be completed by Mayor’s Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$948,420.00		\$948,420.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
February 1, 2015 thru		January 31, 2018

**g. Date Goals Assigned:** November 4, 2014

**h. Goals:** DSBO determined on November 4, 2014 that this project “has been identified as a sole source by DIA Management and therefore the independent partnership program should be utilized.”

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain. None Expected**

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SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

## Key Contract Terms

Vendor/Contractor Name: CGI Technologies and Solution, Inc.

Contract control number: 201419206

City's contract manager: Mike Rathbun

Was this contractor selected by competitive process? No; Was it the low bid?

Term/Duration of contract/project: 3 years, plus 1-two year option to extend

Renewal terms: The term of this Agreement may be extended for one period of two (1) year each, by written amendment to this Agreement

Purpose: Provide ongoing maintenance and support for the proprietary CGI software used by DIA, including Advantage 3.9 Financial Management System software modules and Performance Budgeting software. CGI shall provide the city with 24-hour, 7-day access to CGI's maintenance and support personnel through a support center hotline service; respond to maintenance updates to correct any errors in the licensed software. CGI will provide preventive services by immediately supplying all program updates (fixes) to the City

Scope of services to be provided with performance bench marks:

Cost/value: \$948,200.00

Source of funds: O & M

Benefit: Highly specialized critical consulting services for DIA accounting software.

Termination provision for City and for contractor: Termination provision for City and for contractor: The City has the right to terminate this Agreement without cause on thirty (30) days prior written notice to the Consultant, and with cause on ten (10) days prior written notice to the Consultant.

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

Location: DIA

Affected Council District: 11

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Date: \_\_\_\_\_