

**ORDINANCE/RESOLUTION REQUEST**

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

**Date of Request: 02/03/2014**

**Please mark one:**       **Bill Request**                      or               **Resolution Request**

**1. Has your agency submitted this request in the last 12 months?**

**Yes**                       **No**

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Sogeti USA – 201102355 - Technologies Systems Support RFP awardee – for on-call technical systems support filling staffing needs in the following general categories: I. Management and Analytical Services; II. Project Management Services; III. Operations Systems Design and Implementation; IV. Infrastructure Services; and V. Voice and Data Network Services

**3. Requesting Agency:** Department of Aviation

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Amy Raaz
- **Phone:** (303) 342-2201
- **Email:** Amy.Raaz@flydenver.com

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)*

- **Name:** Robert W. Kastelitz, Deputy Manage of Aviation
- **Phone:** 303-342-2020
- **Email:** Robert.Kastelitz@flydenver.com

**6. General description of proposed ordinance including contract scope of work if applicable:**

I. Management and Analytical Services; II. Project Management Services; III. Operations Systems Design and Implementation; IV. Infrastructure Services; and V. Voice and Data Network Services.

*\*\*Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** 201102355-02
- b. **Duration:** 3 years, plus two one-year options to extend
- c. **Location:** DIA
- d. **Affected Council District:** 11
- e. **Benefits:** Highly specialized, critical technology staffing services.
- f. **Costs:** \$1,750,000

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$1,750,000.00	\$2,750,000.00	\$4,500,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
6/20/2012 to 6/19/2015	2 years	06/19/2017

**g. Date Goals Assigned:** n/a

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

**h. Goals:** Due to the increase in service needs, an amendment is needed to increase the contract maximum liability only. Contract Scope of Services does not fall under the Definition of Division of Small Business Opportunity CEI (Construction Empowerment Initiative) Ordinance. Professional Services for design, construction or reconstruction are subject to the goals ordinance. Anything outside of these services, including professional services not related to construction is reviewed on a case-by-case basis. Professional Services not related to construction usually do not have assigned goals.

**7. Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain. No.**

---

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

## Key Contract Terms

Vendor/Contractor Name: Sogeti USA LLC

Contract control number: 201102355-02

City's contract manager: Kelan Pape

Was this contractor selected by competitive process? Was it the low bid? RFP

Term/Duration of contract/project: 6/20/2012 to 6/19/2017

Renewal terms: The term of this Agreement may only be increased by amendment to this Agreement.

Purpose: The structure of this contract is for on-call technical professional services. Written task / work orders for each contractor will be assigned with rate information provided by DIA staff along with project description and associated duration. The on-call technical professional services includes, but not limited to the states systems and/or job descriptions in the following general categories: Management and analytical services; project management services; operations systems design and implementation; infrastructure services; and, voice and data services. DIA reserves the right to review staff members and their resumes for each specific task order and may make recommendations.

Scope of services to be provided with performance bench marks: I. Management and Analytical Services; II. Project Management Services; III. Operations Systems Design and Implementation; IV. Infrastructure Services; and V. Voice and Data Network Services.

Cost/value: \$4,500,000.00

Source of funds: O&M

Benefit: Highly specialized, critical technology staffing services

Termination provision for City and for contractor: City has the right to terminate without cause on 30 days written notice, and with cause on 10 days written notice.

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

Location: DIA

Affected Council District: 11

---

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_