

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: February 8, 2012

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain: The Denver Sheriff Department has submitted this request on December 17, 2010 to amend the Keefe contract for the year 2011.

2. Title: Amendment of Keefe contract (Contract # RC63008-4) from 1/1/2012 – 12/31/2012 for inmate commissary services with the Denver Sheriff Department.

3. Requesting Agency: Denver Sheriff Department

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Mohammad Dahleh
- **Phone:** 720-865-4107
- **Email:** mohammad.dahleh@denvergov.org

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Mark Valentine
- **Phone:** 720-865-4108
- **Email:** mark.valentine@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

The Denver Sheriff Department requests a one year contract extension with Keefe for inmate commissary services. This is a no cost contract to the City and was awarded to Keefe by the RFP process. The Inmate Welfare Fund receives approximately \$400,000 in annual commission from this contract, which is used to fund inmate welfare and recreation items.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** RC63008-4
- b. **Duration:** January 1, 2012 – December 31, 2012
- c. **Location:** Denver County Jail and Downtown Detention Center
- d. **Affected Council District:** N/A
- e. **Benefits:** The Inmate Welfare Fund receives approximately \$400,000 in annual commission from this contract, which is used to fund inmate welfare and recreation items
- f. **Costs:** This is a no cost contract to the City & County of Denver

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

We are not aware of any concerns regarding this request.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____