

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: November 4, 2013

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. Title: Amend Department of Excise and Licenses Alarm Management contract to increase payment cap.

3. Requesting Agency: Department of Excise and Licenses.

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Gretchen Hollrah
- Phone: 720-913-5516
- Email: gretchen.hollrah@denvergov.org

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- Name: Judy Steele
- Phone: 720-865-2765
- Email: judy.steele@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

The City entered into a \$570,000 contract with PMAM in 2010 to replace a legacy application supporting Excise and Licenses Alarms Division. Services provided include administering the City's burglar alarm ordinance, issuing and renewing alarm permits for all commercial and residential alarm users, and tracking of false alarms records.

An increase to the allowable payment cap is needed to fulfill the term of the contract, which ends December 31, 2014 but has reached its maximum contract amount. The vendor receives a 12% fee on total revenue collected. Revenue has exceeded projections to date, resulting from a correction to the contract to include an additional false alarm code and associated revenue. The requested additional \$204,000 will allow payments to be made through the end of the contract period. The Department of Excise and Licenses plans to competitively bid this work for the next contract period.

***\*\*Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)***

- a. Contract Control Number: CE05013-00
- b. Duration: Contract ends December 31, 2014
- c. Location: Citywide
- d. Affected Council District: Citywide
- e. Benefits: Allows for completion of contracted services.
- f. Costs: \$774,000 total new requested contract amount.

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

None.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_