ORDINANCE/RESOLUTION REQUEST
Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday.**

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: February 3, 2022

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

    ☐ **Yes** ☒ **No**

    If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include <u>name of company or contractor</u> and <u>contract control number</u> - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

    Approving the Mayoral appointment of a member to the Denver Community Corrections Board.

    Andrew Luxen, Denver (M)(C) to serve as a representative from the District Attorney's Office for a term expiring June 30, 2025 and occasioned by the resignation of Jesse Forrest, appointed.

3. **Requesting Agency:** Mayor's Office of Boards and Commissions

4. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution.*)
    - **Name:** Romaine Pacheco
    - **Phone:** 720.865.9085
    - **Email:** romaine.pacheco@denvergov.org

5. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution <u>who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.</u>*)
    - **Name:** Romaine Pacheco
    - **Phone:** 720.849.7935
    - **Email: romaine.pacheco@denvergov.org**

6. **General description of proposed ordinance including contract scope of work if applicable:**

Please complete the following fields: *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

    a. **Contract Control Number:**
    b. **Duration:**
    c. **Location:**
    d. **Affected Council District:**
    e. **Benefits:**
    f. **Costs:**

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

    None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____ Date Entered: _____