

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 3/8/2021

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

## 2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Authorizes an agreement with Volunteers of America Colorado Branch, through contract control number HOST 202057224 for \$3,285,000. Purpose is to fund Family Motel Shelter Operations and Programs to individuals and families with children experiencing homelessness.

## 3. Requesting Agency: Department of Housing Stability

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Angie Nelson	Name: Elvis Rubio
Email: Angie.Nelson@denvergov.org	Email: elvis.rubio@denvergov.org

## 5. General description or background of proposed request. Attach executive summary if more space needed: (in this section, please describe what the additional funding will support if it is an amendment)

This project will fund Family Motel Shelter Operations and programming for three years for two Volunteers of America Colorado ("VOA") motel locations, which will serve 1000 household over the contract term.

- Contract Control Number:** HOST 202057224
- Duration:** January 1, 2021 to December 31, 2023
- Affected Council District:** All Districts
- Benefits:** VOA will provide Family Motel Shelter Operations and Programs to individuals and families with children experiencing homelessness.
- Costs:** \$3,285,000. Funded annually for 3 years at \$1,095,000 annually.

## 6. City Attorney assigned to this request (if applicable): Andrew Riester

## 7. City Council District: All

## 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

## Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0287

Date Entered: \_\_\_\_\_

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):** Service Agreement > \$500K

**Vendor/Contractor Name:** Volunteers of America Colorado Branch

**Contract control number:** HOST 202057224

**Location:** 2660 Larimer St, Denver, CO 80205

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**  
HOST-202057224. Contract term January 1, 2021 to December 31, 2023

**Contract Amount (indicate existing amount, amended amount and new contract total):** \$3,285,000

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
\$3,285,000	N/A	\$3,285,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2021-12/31/2023	N/A	1/1/2021-12/31/2023

**Scope of work:**

VOA will provide Family Motel Shelter Operations and Programs to individuals and families with children experiencing homelessness.

A. Shelter operations

- a. VOA will operate, clean, and maintain a 365-day, 24-hour emergency motel located at 4855 W Colfax Ave and 4905 W Colfax Ave. Secured space shall be allocated for client activities including sleeping, showering, and laundering of client-belongings. Clients shall have access to a kitchen area and to shelter programming on-site.
- b. 30 shelter rooms reserved for families with children experiencing homelessness
- c. 10 shelter rooms reserved as “respite” rooms.
- d. VOA will provide blankets, towels, a continental breakfast, a sack lunch, and dinner daily. Shelter programming will be offered by VOA staff and any Family-Motel assigned DHS staff.
- e. Around the clock front desk coverage and crisis intervention services for clients.

B. Shelter Operations

- a. VOA will provide housing-focused case management services in pursuit of positive housing outcomes. Services will include assisting to secure a regular income stream including funding for housing, housing navigation, landlord negotiation, and move-in assistance.

**Was this contractor selected by competitive process?** Yes

**If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** General Fund

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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## Executive Summary

This contract was selected for Department of Housing Stability (HOST) funding as a result of the department's Notice of Funding Availability (NOFA) procurement process.

HOST initiated a Notice of Funding Availability (NOFA) procurement process last August, as a basis for awarding many of the department's housing opportunity, housing stability and homelessness resolution programs/services contracts for 2021. HOST sought proposals for a variety of programs and services utilizing both federal and local funds.

The 2021 Housing Opportunity, Housing Stability, and Homelessness Resolution Programs NOFA specifically solicited proposals for programs or services to fund activities in the following areas:

- Housing programs or services
- Housing stability
- Homelessness resolution
- Innovative programs and services
- Professional facilitation services

Federal funding sources identified under the NOFA include Community Development Block Grant Program, Home Investment Partnerships Program, Emergency Solutions Grants, Housing Opportunities for Persons with AIDS Program, and CARES Act resources to support coronavirus response. Local/other funding sources included General Fund, Affordable Housing Fund, foundations, and individual donors that support housing development, preservation, and programmatic assistance for low- and moderate-income residents.

HOST is currently finalizing contracts associated with the NOFA procurement process and will bring forward contracts exceeding \$500,000 for City Council review and approval throughout early 2021.

This project will fund Family Motel Shelter Operations and Programs for individuals and families with children experiencing homelessness.

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